

AGENDA

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

**NORTON REGIONAL EVENT CENTER
1601 EAST THIRD STREET, SAN BERNARDINO**

REGULAR MEETING OF JANUARY 18, 2023

9:00 A.M. – CALL TO ORDER – FLAG SALUTE

ANNOUNCEMENT: Anyone present at the hearing who is involved with any of the changes of organization to be considered and who has made a contribution of more than \$250 in the past twelve (12) months to any member of the Commission will be asked to state for the record the Commission member to whom the contribution has been made and the matter of consideration with which they are involved.

CONSENT ITEMS:

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter.

1. [Approval of Minutes for Regular Meeting of December 21, 2022](#)
2. [Approval of Executive Officer's Expense Report](#)
3. [Ratify Payments as Reconciled and Note Cash Receipts for Month of November 2022](#)
4. Consent Items Deferred for Discussion

DISCUSSION ITEMS:

5. [Presentation by the San Bernardino Valley Water Conservation District on the Groundwater Sustainability Council and Expanded Recharge](#)
6. [Review and Accept Audit Report for Fiscal Year Ended June 30, 2022](#)
7. [Presentation by San Bernardino County Employees' Retirement Association](#)
8. [Mid-Year Budget Review for Fiscal Year 2022-23](#)

INFORMATION ITEMS:

9. [Ad-Hoc Committee Assignments Related to Strategic Plan](#)
10. Legislative Update Oral Report

11. **Executive Officer's Report**

12. **Commissioner Comments**

(This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.)

13. **Comments from the Public**

(By Commission policy, the public comment period is limited to five minutes per person for comments related to other items under the jurisdiction of LAFCO not on the agenda.)

The Commission may adjourn for lunch from 12:00 to 1:30 p.m. The Commission may take action on any item listed in this Agenda whether or not it is listed for Action. In its deliberations, the Commission may make appropriate changes incidental to the above-listed proposals.

Materials related to an item on this Agenda submitted to the Commission or prepared after distribution of the agenda packet will be available for public inspection in the LAFCO office at 1170 West Third Street, Unit 150, San Bernardino, during normal business hours, on the LAFCO website at www.sbclafco.org, and at the hearing.

Current law and Commission policy require the publishing of staff reports prior to the public hearing. These reports contain technical findings, comments, and recommendations of staff. The staff recommendation may be accepted or rejected by the Commission after its own analysis and consideration of public testimony.

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE ABOVE PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE LOCAL AGENCY FORMATION COMMISSION AT, OR PRIOR TO, THE PUBLIC HEARING.

The Political Reform Act requires the disclosure of expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1). Questions regarding this should be directed to the Fair Political Practices Commission at www.fppc.ca.gov or at 1-866-ASK-FPPC (1-866-275-3772).

A person with a disability may contact the LAFCO office at (909) 388-0480 at least 72-hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

1/11/23:as

DRAFT
**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING

10:00 A.M.

DECEMBER 21, 2022

PRESENT:

COMMISSIONERS:

Regular Member	Alternate Member
Joe Baca	Rick Denison
James Bagley, Chair	Jim Harvey
Kimberly Cox	Kevin Kenley
Phill Dupper	Dawn Rowe
Steven Farrell	

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Senior Analyst
Art Pastor, Analyst
Angela Schell, Commission Clerk
Tom Dodson, Environmental Consultant

ABSENT:

COMMISSIONERS: Acquanetta Warren, Vice Chair
Curt Hagman

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION
– 10:14 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

ANNOUNCEMENT OF CONTRIBUTIONS

CONSENT ITEMS:

- 1. Approval of Minutes for Regular Meeting of November 16, 2022**
- 2. Approval of Executive Officer's Expense Report**

Recommendation: Approve the Executive Office's Expense for Procurement Card Purchases from October 24 to November 22, 2022.

3. Ratify Payments as Reconciled for the Month of October 2022 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the month of October 2022 and note revenue receipts for the same period.

4. Consent Items Deferred for Discussion (None)

Commissioner Dupper moves the approval of the Consent Items. Second by Commissioner Cox. The motion passes with the following roll call vote:

*Ayes: Baca, Bagley, Cox, Dupper, Farrell, Denison and Rowe.
Noes: None.
Abstain: None.
Absent: Hagman (Rowe voting in his stead) and Warren (Denison voting in her stead).*

PUBLIC HEARING ITEMS:

5. LAFCO SC#492 – West Valley Water District Service Agreement – Water System Infrastructure Installation and Conveyance Agreement – for APN 0254-192-02 (GATX Corporation):

Recommendation: Staff recommends that the Commission approve LAFCO SC#492 by taking the following actions:

1. Certify that LAFCO SC#492 is exempt from environmental review and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.
2. Approve LAFCO SC#492 authorizing the West Valley Water District to extend water service outside its boundaries and outside its sphere of influence to Assessor Parcel Number 0254-192-02.
3. Adopt LAFCO Resolution #3360 setting forth the Commission's determinations and approval of the agreement for service outside the West Valley Water District's boundaries and sphere of influence.

Commissioner Baca moves approval of staff recommendations. Second by Commissioner Rowe. The motion passes with the following roll call vote:

*Ayes: Baca, Bagley, Cox, Dupper, Farrell, Denison and Rowe.
Noes: None.
Abstain: None.
Absent: Hagman (Rowe voting in his stead) and Warren (Denison voting in her stead).*

6. LAFCO 3257 and LAFCO 3258

- A. LAFCO 3257: Sphere of Influence Amendment for City of San Bernardino (expansion), San Bernardino County Fire Protection District (expansion) and City of Redlands (reduction)

- B. LAFCO 3258: Reorganization to Include Annexation to the City of San Bernardino, San Bernardino County Fire Protection District, its Valley Service Zone and its Zone FP-5, and Detachment from City of Redlands

Recommendation: Staff recommends that the Commission approve LAFCO 3257 and LAFCO 3258 by taking the following actions:

1. With respect to environmental review for LAFCO 3257 and LAFCO 3258:
 - a) Certify that LAFCO 3257 and LAFCO 3258 are exempt from the provisions of the California Environmental Quality Act, and
 - b) Direct the Executive Officer to file the Notice of Exemption within five (5) days.
2. For LAFCO 3257 (sphere of influence amendments):
 - a) Determine that the proposed sphere of influence amendments, submitted under the provisions of Government Code Section 56428, do not require a service review;
 - b) Approve the sphere of influence amendments (expansions) for the City of San Bernardino and San Bernardino County Fire Protection District;
 - c) Approve the sphere of influence amendment (reduction) for the City of Redlands;
 - d) Affirm the descriptions of the functions and services for the San Bernardino County Fire Protection District, as identified in the *LAFCO Policy and Procedure Manual*; and,
 - e) Adopt LAFCO Resolution No. 3361, reflecting the Commission's determinations for the sphere of influence amendments as identified.
3. For LAFCO 3258 (reorganization):
 - a) Approve LAFCO 3258, with the following conditions:
 1. Standard terms and conditions that include, but are not limited to, the "hold harmless" clause for potential litigation costs by the applicants.
 2. The Certificate of Completion shall be held in abeyance for six months subject to County Fire Board action to change the boundaries of its Valley Service Zone and its Service Zone FP-5 to include the reorganization area.
 - b) Adopt LAFCO Resolution No. 3362, setting forth the Commission's determinations and conditions for LAFCO 3258.

Commissioner Baca moves approval of staff recommendations. Second by Commissioner Dupper. The motion passes with the following roll call vote:

Ayes: Baca, Bagley, Cox, Dupper, Farrell, Denison and Rowe.

Noes: None.

Abstain: None.

Absent: Hagman (Rowe voting in his stead) and Warren (Denison voting in her stead).

INFORMATION ITEMS:

7. Legislative Update Report

Executive Officer Samuel Martinez states that there is no report for this month.

8. Executive Officer's Report

Executive Officer Samuel Martinez states that the Admin Committee composed of Chair Bagley, Vice-Chair Warren, and Commissioner Cox, will meet to review the draft audit before the January Commission meeting.

9. Commissioner Comments

Chair Bagley wishes everyone a happy holiday season.

10. Comments from the Public

There is none.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 10:36 A.M.

ATTEST:


ANGELA SCHELL, Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION

JIM BAGLEY, Chair

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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DATE : JANUARY 11, 2022 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

**SUBJECT: AGENDA ITEM #2 – APPROVAL OF EXECUTIVE OFFICER'S
EXPENSE REPORT**

RECOMMENDATION:

Approve the Executive Officer's Expense Report for Procurement Card Purchases from November 23, 2022 to December 22, 2022.

BACKGROUND INFORMATION:

The Commission participates in the County of San Bernardino's Procurement Card Program to supply the Executive Officer a credit card to provide for payment of routine official costs of Commission activities as authorized by LAFCO Policy and Procedure Manual Section II – Accounting and Financial Policies #3(H). Staff has prepared an itemized report of purchases that covers the billing periods of:

- November 23, 2022 to December 22, 2022

Staff recommends that the Commission approve the Executive Officer's expense reports as shown on the attachment.


SM/AS

Attachment

Approving Official (Print & Sign)	Date
Jim Bagley	01/18/23

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DATE : JANUARY 11, 2023
FROM: SAMUEL MARTINEZ, Executive Officer 
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR
THE MONTH OF NOVEMBER 2022 AND NOTE REVENUE
RECEIPTS

RECOMMENDATION:

Ratify payments as reconciled for the month of November 2022 and note revenue receipts for the same period.

BACKGROUND INFORMATION:

Staff prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments of deposits or other charges that cover the period of:

- November 1 through November 30, 2022

Staff recommends that the Commission ratify the payments as outlined on the attached listing and note the revenues received.

SM/MT


Attachment

NOVEMBER 2022 PAYMENTS PROCESSED							
Document Number	Account	Posting Date	Vendor	Invoice	Reference	Amount	
1901370797	5200	2085	11/21/22	Daily Journal	B3636749	IVDB Notice of Hearing Nov 16	\$ 1,132.33
1901370800	5200	2085	11/21/22	Daily Journal	B3636736	Alpine Mountaineer Nov 16 Hearing	\$ 227.06
1901357980	5200	2090	11/01/22	City Com	UNIT 150	Unit 150 entry door lock mechani	\$ 68.00
1901357988	5200	2090	11/01/22	Jan Pro	90944	Janitorial Service	\$ 588.00
1901364242	5200	2180	11/09/22	So Cal Edison	6433-10-11-22	Electricity	\$ 356.02
1901370836	5200	2180	11/21/22	So Cal Edison	6433-11-09-22	Electricity	\$ 292.13
1901357999	5200	2245	11/01/22	SDRMA	72967	Additional Insured Certificate for Protest Hearing	\$ 47.50
1901363703	5200	2305	11/08/22	Stericycle	8002704187	Document Shredding	\$ 19.25
1901370799	5200	2315	11/21/22	Storetrieve	2997503	Records Storage	\$ 65.34
1901361369	5200	2444	11/04/22	Bay Alarm	20040777	Office monitoring	\$ 123.00
1901356390	5200	2445	11/10/22	Inland Empire RCD	SALC INVOICE # 4	SALC Grant	\$ 13,550.00
1901370804	5200	2445	11/21/22	Baca	BACA11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370806	5200	2445	11/21/22	Bagley	BAGLEY11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370807	5200	2445	11/21/22	Cox	COX11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370808	5200	2445	11/21/22	Denison	DENISON11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370809	5200	2445	11/21/22	Dupper	DUPPER11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370810	5200	2445	11/21/22	Farrell	FARRELL11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370811	5200	2445	11/21/22	Hagman	HAGMAN11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370812	5200	2445	11/21/22	Harvey	HARVEY11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370814	5200	2445	11/21/22	Kenley	KENLEY11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370815	5200	2445	11/21/22	Warren	WARREN11-16-22	November 16 Meeting Stipend	\$ 200.00
1901370837	5200	2445	11/21/22	Inland Empire RCD	6	SALC Grant	\$ 11,767.50
1901370841	5200	2445	11/21/22	CSDA	63343	LAFCO Governance Training Workshop	\$ 825.00
1901372210	5200	2445	11/23/22	Event Design Lab	03734	Live Stream Broadcast Nov 16 2022	\$ 750.00
1901357984	5200	2449	11/01/22	Culantuano, Highsmith, & Whatley	53350	29 Palms Community Service Review	\$ 1,990.63
1901370819	5200	2895	11/21/22	Konica Minolta	41049992	Konica Inv 41049992	\$ 365.38
1901370819	5200	2895	11/21/22	Konica Minolta	41049992	Konica Inv 41049992	\$ 207.70
1901357938	5200	2905	11/01/22	IVDA	1468	Monthly rent for using Auditorium Nov 2022	\$ 405.00
1901370806	5294	2940	11/21/22	Bagley	BAGLEY11-16-22	November 16 Meeting Stipend Mileage	\$ 108.75
1901370807	5294	2940	11/21/22	Cox	COX11-16-22	November 16 Meeting Stipend Mileage	\$ 73.75
1901370808	5294	2940	11/21/22	Denison	DENISON11-16-22	November 16 Meeting Stipend Mileage	\$ 83.00
1901370810	5294	2940	11/21/22	Farrell	FARRELL11-16-22	November 16 Meeting Stipend Mileage	\$ 22.87
1901370812	5294	2940	11/21/22	Harvey	HARVEY11-16-22	November 16 Meeting Stipend Mileage	\$ 105.00
1901370814	5294	2940	11/21/22	Kenley	KENLEY11-16-22	November 16 Meeting Stipend Mileage	\$ 30.25
1901370815	5294	2940	11/21/22	Warren	WARREN11-16-22	November 16 Meeting Stipend Mileage	\$ 24.50
1901370802	5294	2943	11/21/22	Bagley	BAGLEY11-21-22	CALAFCO Annual Conf. Food Item Receipt	\$ 20.08
TOTAL						\$ 35,248.04	
NOVEMBER 2022 COUNTY TRANSFERS PROCESSED							
4102619344	5200	2031	11/01/22	IT		OCT 2022 Payroll System Services (EMACS)	\$ 45.43
4102619345	5200	2032	11/01/22	IT		OCT 2022 Virtual Private Network (VPN)	\$ 13.29
4102619347	5200	2037	11/01/22	IT		OCT 2022 Dial Tone	\$ 226.72
4102634112	5200	2305	11/28/22	Purchasing		Staples Office Supply	\$ 38.78
4102634113	5200	2305	11/28/22	Purchasing		Staples Office Supply	\$ 3.54
4102619350	5200	2322	11/01/22	IT		OCT 2022 Enterprise Printing (EMACS)	\$ 10.71
4102619354	5200	2420	11/01/22	IT		OCT 2022 Enterprise Content Management	\$ 135.10
4102619354	5200	2420	11/01/22	IT		OCT 2022 Storage - Tier 1	\$ 110.84

4102619354	5200	2420	11/01/22	IT		OCT 2022 Storage - Tier 3	\$	147.76
4102619354	5200	2420	11/01/22	IT		OCT 2022 Wireless Device (Exchange Active Sync)	\$	12.45
4102619355	5200	2421	11/01/22	IT		OCT 2022 Desktop Support Services	\$	802.96
4102619351	5241	2410	11/01/22	IT		IT Infrastructure - Period 5	\$	570.00
4102619352	5241	2414	11/01/22	IT		Application Maintenance & Support - Period 05	\$	673.00
4102634112	5540	5012	11/28/22	Purchasing		Staples Office Supply	\$	323.15
4102634113	5540	5012	11/28/22	Purchasing		Staples Office Supply	\$	29.48
4102634114	5540	5012	11/28/22	Purchasing		Staples Office Supply - Correction	\$	(29.48)
4200105536	5200	2424	11/09/22	Clerk to the Board		Environmental Filing	\$	50.00
4200106307	5200	2424	11/23/22	Clerk to the Board		Environmental Filing	\$	50.00
4200106308	5200	2424	11/23/22	Clerk to the Board		Environmental Filing	\$	50.00
4200106310	5200	2424	11/23/22	Clerk to the Board		Environmental Filing	\$	50.00
4200106312	5200	2424	11/23/22	Clerk to the Board		Environmental Filing	\$	50.00
4200106313	5200	2424	11/23/22	Clerk to the Board		Environmental Filing	\$	50.00
4200105248	5200	2445	11/04/22	ROV		Registered Voter Certification	\$	49.47
4200105251	5200	2445	11/04/22	ROV		Registered Voter Certification	\$	98.94
4200105254	5200	2445	11/04/22	ROV		Registered Voter Certification	\$	49.47
4200105257	5200	2445	11/04/22	ROV		Registered Voter Certification	\$	49.47
4200106068	5200	2310	11/16/22	Mail		Mail Services - FLAT	\$	33.62
4200106070	5200	2310	11/16/22	Mail		Mail Services - DEL	\$	169.00
4200106133	5200	2310	11/16/22	Mail		Mail Services - HAN	\$	643.13
4200106728	5200	2323	11/30/22	Purchasing		2023-2024 Calendars	\$	46.50
TOTAL							\$	4,553.33
NOVEMBER 2022 CASH RECEIPTS								
4102617405	various		11/14/22	I-15 Logistics (Fontana)		LAFCO 3261	\$	11,074.00
4102603660	4070	9800	11/01/22	City of Upland		Service Contract # 493	\$	577.00
4102603660	4070	9800	11/01/22	Inland Empire RCD		Service Contract # 494	\$	560.00
4102603660	4070	9930	11/01/22	CA Dept of Conservation		SALC Reimbursement	\$	22,762.75
TOTAL							\$	34,973.75
NOVEMBER 2022 COUNTY TRANSFERRED RECEIVED								
TOTAL				NONE			\$	-
COMPLETED BY: MICHAEL TUERPE				APPROVED BY: SAMUEL MARTINEZ				
Senior Analyst				Executive Officer				
Date: 1/9/2023				1/9/2023				

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DATE: JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: Agenda Item #5: Presentation by the San Bernardino Valley Water Conservation District on the Groundwater Sustainability Council and Expanded Recharge

The San Bernardino Valley Water Conservation District will be providing the Commission with an update on the San Bernardino Basin Groundwater Council

BACKGROUND:

In 2015, during LAFCO's Water Conservation Service Review, in response to the groundwater legislation to form groundwater sustainability agencies (GSAs), the San Bernardino Valley Water Conservation District (Water Conservation District) and San Bernardino Valley Municipal Water District (Valley District) discussed the possible formation of a regional Groundwater Sustainability Council with support from several agencies within the region for stormwater capture, water import funding, and groundwater recharge noting that the collaborative efforts of the districts provide an opportunity to solve several issues in a cooperative and coordinated effort. LAFCO supported the new collaborative effort and modified the Water Conservation District's sphere of influence to include the entirety of Valley District's boundary and the entirety of the Bunker Hill Groundwater Basin.

Then in 2017, as a part of LAFCO's Countywide Service Review for Water, the Water Conservation District and Valley District both provided public comment at the Commission hearing on the benefits of the pending GSA and partnership.

San Bernardino Basin Groundwater Council

Developed in 2018, the San Bernardino Basin Groundwater Council (Groundwater Council) is a voluntary coalition of water agencies dedicated to sustainable use of the Bunker Hill Groundwater Basin to support a sustainable local water supply. The Groundwater Council commits member agencies to fund purchase and recharge of excess, low-cost State Water Project flows in high rainfall years through an annual, fair-share budget allocation through a joint Memorandum of Understanding. After five years of operations under the initial agreement, Groundwater Council members are working together to develop an updated agreement to continue the program through 2028.

Attachment: Primer on Groundwater Council Agreement

Groundwater Council Agreement

SUMMARY

In the last municipal service review of water conservation services, LAFCO's sphere determination emphasized Water Conservation service needs for the entire basin. The MSR sought equity in rates and broader services throughout the region. Through significant discussion and development, the Water Service entities and their regional agencies developed a Council to share costs and benefits more fairly without needing changes to the fundamental boundary of the Conservation District and enhancing the cooperation and sustainability of the water supplies for the region. The water retailers and payees supported fair share allocation of costs through a voluntary agreement. This opportunity to cooperatively improve basin reliability and cost equity became the Groundwater Council Agreement, which is in the process of being renewed at the end of its initial five-year term. The Groundwater Council (GC) is staffed by its members, SBVWCD and SBVMWD, with consultants for issues such as modeling, resulting in an efficient and cost-effective provision of services.

In turn, this agreement laid the foundation for further cooperation, such as the Active Recharge Projects cooperatively being completed by the SBVWCD and SBVMWD, efforts neither entity could efficiently complete on their own. Implementation of the GC has resulted in the collection of funding to purchase imported water for the basin and more fairly, pay for groundwater recharge. Over 58,358 acre feet of imported and 78,611 acre feet of native surface water have been recharged or provided rather than producing groundwater from the basin.

BACKGROUND

In recent years, the State of California has experienced historically low rainfall and hot summers leading to as much as 20 years of drought conditions. Before the 2017 winter rains these drought impacts became acute across many areas of the state as water stored in reservoirs was depleted and water levels in groundwater basins declined. This drought caused the Governor to declare a state of emergency in early 2014. As a result, the California Legislature enacted the Sustainable Groundwater Management Act of 2014 (SGMA) in September 2014. This act established a statewide framework for the sustainable management of groundwater resources, which focuses on granting new authorities and responsibilities to local agencies. Ensuring water supply reliability and long-term groundwater sustainability has become even more important as a result of the long-term drought and the reduced availability of State Project Water from Northern California. While adjudicated basins such as the San Bernardino Basin Area (SBBA) including the Bunker Hill Groundwater Basin are not subject to some provisions of the act, they are expected to manage the basin in accordance with the sustainability principals to avoid deleterious impacts on the basin.

In 2015, entities led by the San Bernardino Valley Water Conservation District, San Bernardino Valley Municipal Water District and East Valley Water District began meeting to identify and develop a Groundwater Sustainability Council, now known as the Groundwater Council (GC). Most agencies and cities in the area approved a Memorandum of Understanding agreeing to develop this Council. The understood principles that underpinned this development effort was the

single concept that the groundwater basin is a shared resource with a shared responsibility to avoid the classic tragedy of the commons and that this responsibility was being shouldered by some but not all. Over two years of meetings, the Groundwater Council development group completed the two primary products needed to form the GC. The group resolved all issues on an initial five year GC agreement among the significant groundwater producers in the SBBA to manage the basin and committing to develop together funding to purchase water adequate to restore and ensure sustainable groundwater management. The group also worked with the Basin Technical Advisory Committee BTAC of the Integrated Regional Water Management Plan development process to develop an Equitable Allocation Model (EAM) a formula to allocate supplies and burdens to the basin to assign costs under the GC Agreement. After hard work by the BTAC Engineering Committee and the GC formation group, they reached agreement on the terms of the GC agreement and EAM in January 2018. These products fulfilled the original principals and with the GC imported water purchase offsetting the current purchases and the Operations and Maintenance (O&M) component offsetting the Conservation District Groundwater Charge for those that are currently subject to it.

Participation in the GSC is open to groundwater producers in the San Bernardino Basin Area. Members include:

- Bear Valley Mutual Water Company
- City of Colton
- City of Loma Linda
- City of Redlands
- City of Rialto
- City of San Bernardino
- East Valley Water District
- Fontana Water Company
- Fontana Union Water Company
- Loma Linda University
- San Bernardino Valley Municipal Water District
- San Bernardino Valley Water Conservation District
- West Valley Water District
- Yucaipa Valley Water District

Membership is secured by signing on to the governance document for the group. Smaller Agencies are expected to be added in the renewal process.

The MOU provides for specific powers, protections, and responsibilities and grants GC limited authority with an 80 Percent supermajority of weighted votes for budget approval and critical decisions to ensure consensus. The Senior Executive of the organization or designee represents the member in meetings. The Agreement contained a sunset provision after five years in the case that it was unfair or inappropriate. All members are currently engaged in meetings on minor changes for the renewal of the agreement. The payments and voting are based on a detailed Equitable Allocation Model (EAM), which is based on the amount of water pumped from the basin and other factors. GC Budget process is held in advance of Agency Budget approvals.

RESULTS


Fiscal impacts and benefits of participation in the Groundwater Council are significant. Each party has different costs identified in the EAM. Higher producing entities pay a significant share of the costs. Through the first three years of operation the GC collected \$6.9 million for water purchases. The GC produces an annual report of its results.

<https://www.sbvmd.com/home/showpublisheddocument/9416/637713737727870000>

Benefits to the basin and producers are significant. The gap between supplies and demands are filled by the purchase of imported water by each party. Additional groundwater sustainability water is paid for by all parties to ensure adequate water will be purchased and recharged to restore and maintain the groundwater basin at optimum levels. Primary benefits will be greater reliability of local water and higher water levels and potential at higher water quality due to the commitment of all parties to recharge the basin. Secondary benefits of participation include the institutionalization of coordinated management and decision making to reduce water supply risks.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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DATE: JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
MICHAEL TUERPE, Senior Analyst
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: Agenda Item #6: Review and Accept Audit Report for Fiscal Year
Ended June 30, 2022

RECOMMENDATION:

Staff recommends that the Commission receive and file the materials submitted by Davis Farr LLP related to the Commission's audit for Fiscal Year 2021/22.

BACKGROUND:

The public accounting firm of Davis Farr LLP has conducted the Commission's annual audit for the period July 1, 2021 through June 30, 2022 (copy attached to this staff report). The auditor has independently verified the financial documents prepared by LAFCO staff, outlined its professional responsibilities and findings, and disclosed its compliance with current *Government Auditing Standards*. The auditor did not identify any deficiencies in internal controls.

1. Meeting with Audit/Budget Committee

On January 5 the LAFCO Administrative Committee (composed of Chair Bagley, Vice-Chair Warren, and Commissioner Cox), LAFCO management, and the auditor discussed the draft audit.

2. Additional Pension Payments

For the past four years, the Commission had made additional payments to SBCERA as a credit towards LAFCO's net pension liability (NPL). These payments will amortize as a percent of pay over twenty years, and it will credit with earnings based on the Plan's market value investment return every year.

The \$43,852 payment made during the last audit period, June 2021, is: (1) used to reduce the NPL in this audit (blue highlight in the chart below) and (2) reflected in the employer contribution rates for FY 22/23.

In June 2022, the Commission made an additional payment of \$50,163. This payment will: (1) be used to reduce the NPL for the FY 22/23 audit and (2) reflect in the FY 23/24 employer contribution rates. Below is the yearly information:

<i>Pay Here</i> Measurement (Budget) Year	<i>Reflect NPL Here</i> Audit Year	Net Pension Liability			
		Begin NPL	Actuary Increase (Decrease)	LAFCO Additional Contribution	End NPL
2012/13	2013/14				581,103
2013/14	2014/15	581,103	3,628		584,731
2014/15	2015/16	584,731	96,716		681,447
2015/16	2016/17	681,447	87,726		769,173
2016/17	2017/18	769,173	95,787		864,960
2017/18	2018/19	864,960	20,287		885,247
2018/19	2019/20	885,247	273,317	(184,963)	973,601
2019/20	2020/21	973,601	273,739	(42,500)	1,204,840
2020/21	2021/22	1,204,840	(1,043,969)	(43,852)	117,019
2021/22	2022/23	117,019	TBD	(50,163)	TBD

You will notice that the NPL decreased from \$1,204,840 to \$117,019. This significantly lower figure is tied to a June 20, 2021 measurement date. According to SBCERA's Actuarial Valuation, the plan's overall NPL decreased from \$4.01 billion as of June 30, 2020 to \$1.32 billion as of June 30, 2021 primarily due to the 32.61% return on the market value of assets during 2020-2021 (that was higher than the assumed return of 7.25%).

3. Net Position

Total assets increased by roughly \$263,000.

- Cash and Investments increased by roughly \$65,000. The budget projected the receipt of nine applications with 16 applications received.
- Capital Assets increased due to the implementation of GASB 87 (lease accounting – the office lease is counted as an asset and liability). This asset has a depreciating scale over five years.

Total Liabilities decreased markedly from \$1.46 million to roughly \$701,000.

- The note payable for repayment of the office improvement matured in June 2022. This obligation is now satisfied.
- Decrease of Net Pension Liability from \$1,204,840 to \$117,019. Please refer to Item 2 above.

4. Fund Balance

On a cash basis:

- Total Expenditures were within appropriation authority (94%).
 - Salaries and Benefits were within appropriation authority (96%).
 - Services and Supplies were within appropriation authority (90%).
- Total Revenues were slightly more than budgeted (101%). The budget projected the receipt of nine applications with 16 applications received.

5. Conclusion

The Administrative Committee and LAFCO management staff have discussed the draft audit with the independent auditor. Neither party have issues or concerns with the conduct of the audit or letters provided by the auditors. Per Commission policy, an auditor representative will present the audit at this hearing.

Staff recommends that the Commission receive and file the materials submitted by Davis Farr LLP related to the Commission's audit for Fiscal Year 2021/22. Once accepted the audit will be posted on the LAFCO website under the "Open Government Portal".

Should you have any questions, LAFCO staff would be glad to answer them prior to or at the hearing.

SM/MT

Attachment

To the Board of Commissioners
Local Agency Formation Commission for San Bernardino County

We have audited the financial statements of the Local Agency Formation Commission for San Bernardino County for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Commission solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence under the American Institute of Certified Public Accountants ("AICPA") independence standards, contained in the Code of Professional Conduct.

We identified self-review threats to independence as a result of non-attest services provided. Those non-attest services included the preparation of the financial statements and recording

journal entries detected during the audit process. To mitigate the risk, management has compared the draft financial statements and footnotes to the underlying accounting records to verify accuracy.

Additionally, we utilize a quality control reviewer to perform a second review of journal entries and the financial statements. We believe these safeguards are sufficient to reduce the independence threats to an acceptable level.

Significant Risks Identified

As a result of a new accounting pronouncement, Governmental Accounting Standards Board 87: Leases, we identified the new standard as a significant risk as part of the audit risk assessment.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Commission is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. The most significant estimate is the estimate the net pension liability which is calculated by an actuary.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements is Footnote 9: Pension Plan.

Significant Difficulties Encountered during the Audit

We encountered no difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further,

professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected misstatements noted as a result of our audit procedures.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. There were no material misstatements noted as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Commission's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management dated January 11, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Commission, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Commission's auditors.

Other Information Included in the Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the Commission's annual report, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information and considered whether such information, or the manner of its presentation, was materially inconsistent with its presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that

such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This information is intended solely for the information and use of Board of Commissioners and management of Local Agency Formation Commission for San Bernardino County and is not intended to be, and should not be, used by anyone other than these specified parties.

Davis Farr LLP

Irvine, California
January 11, 2023

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

The Commission Members
Local Agency Formation Commission
for San Bernardino County
San Bernardino, California

Independent Auditor's Report

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Local Agency Formation Commission for San Bernardino County (the Commission), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated January 11, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with

which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Davis Farr LLP

Irvine, California
January 11, 2023

**LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

Basic Financial Statements

Year Ended June 30, 2022

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Basic Financial Statements

Year ended June 30, 2022

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Independent Auditor's Report

Board of Commissioners
Local Agency Formation Commission for San Bernardino County
San Bernardino, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and each major fund of the Local Agency Formation Commission for San Bernardino County (the "Commission"), as of and for the year June 30, 2022, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Commission, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Commission and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Commission's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis, Schedule of the Plan's Proportionate Share of the Net Pension Liability, Schedule of Plan Contributions, and Schedule of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund* be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Summarized Comparative Information

We have previously audited the Commission's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 19, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 11, 2023 on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

Davis Ferr LLP

Irvine, California
January 11, 2023

MANAGEMENT'S DISCUSSION AND ANALYSIS

The following discussion and analysis of the financial performance of the Local Agency Formation Commission for San Bernardino County (Commission) provides an overview of the Commission's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the financial statements as outlined in the table of contents.

Using the Accompanying Financial Statements

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Commission as a whole and present a longer view of the Commission's finances. Also included in the accompanying report are fund financial statements. For governmental activities, the fund financial statements tell how the services were financed in the short-term as well as what remains for future spending.

OVERVIEW OF THE FINANCIAL STATEMENTS

The annual report consists of two parts - management's discussion and analysis (this section), and the basic financial statements. The basic financial statements provide both long-term and short-term information about the Commission's overall financial status. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The basic financial statements also include additional budgetary information.

Reporting the Commission as a Whole – Net Position

The accompanying Government-wide financial statements include two statements that present financial data for the Commission as a whole. An important question to be asked about the Commission's finances is, "Is the Commission as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Commission as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the time of related cash flows.

The statements report the Commission's net position and changes in them. You can think of the Commission's net position – the difference between assets and liabilities - as one way to measure the Commission's financial health or financial position. Over time, increases and decreases in the Commission's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other factors, such as changes in the Commission's revenues, to assess the overall health of the Commission.

The following table provides the Statement of Net Position for the past two fiscal years:

TABLE 1
NET POSITION – GOVERNMENTAL ACTIVITIES

	Governmental Activities	
	2022	2021
Assets:		
Cash and investments (note 3)	\$ 480,770	\$ 415,526
Accounts receivable	24,395	14,233
Capital assets, net (note 4)	264,594	76,916
Total assets	<u>769,759</u>	<u>506,675</u>
Deferred outflow of resources:		
Deferred outflows from pension plan (note 9)	<u>387,510</u>	<u>783,456</u>
Liabilities:		
Accounts payable	91,151	25,421
Deposit payable	18,129	15,421
Other accrued liabilities	23,507	22,167
Unearned revenues (note 5)	25,340	12,963
Long-term liabilities:		
Due within one year (note 6)	47,334	77,418
Due beyond one year (note 6)	378,986	101,783
Net pension liability (note 9)	117,019	1,204,840
Total liabilities	<u>701,466</u>	<u>1,460,013</u>
Deferred inflow of resources:		
Deferred inflows from pension plan (note 9)	<u>501,346</u>	<u>68,424</u>
Total Deferred inflow of resources:	<u>501,346</u>	<u>68,424</u>
Net position (deficit):		
Net investment in capital assets	264,594	43,120
Unrestricted	<u>(310,137)</u>	<u>(281,426)</u>
Total net position	<u>\$ (45,543)</u>	<u>(238,306)</u>

The following table provides the Statement of Activities for the past two fiscal years:

TABLE 2
CHANGE IN NET POSITION – GOVERNMENTAL ACTIVITIES

	2021/22	2020/21
Revenues:		
Charges for services	138,486	138,346
Apportionment	1,090,497	1,120,497
Interest	(14,731)	13,582
Total Revenues	\$ 1,214,252	\$ 1,272,425
Expenses	1,021,489	\$ 1,222,759
Change in Net Position	192,763	49,666
Net Position Beginning	(238,306)	(287,972)
Net Position Ending	\$ (45,543)	\$ (238,306)

Explanation of Change in Net Position

The tables presented above show an overall slight decrease in the revenues with a marked decrease in expenditures. Some of the significant reasons for the changes in the revenues and expenses of the Commission's governmental activities are outlined as follows:

- On a cash basis:
 - Total Expenditures were within appropriation authority (94%).
 - Salaries and Benefits were within appropriation authority (96%).
 - Services and Supplies were within appropriation authority (90%).
 - Total Revenues were slightly more than budgeted (101%). The budget projected the receipt of nine applications with 16 applications received.
- For the past four years, the Commission had made additional payments to SBCERA as a credit towards LAFCO's net pension liability (NPL). These payments will amortize as a percent of pay over twenty years, and it will credit with earnings based on the Plan's market value investment return every year.

The \$43,852 payment made during 2020/21, is: (1) used to reduce the NPL in this audit (blue highlight in the chart below) and (2) reflected in the employer contribution rates for FY 22/23.

In June 2022, the Commission made an additional payment of \$50,163. This payment will: (1) be used to reduce the NPL for the FY 22/23 audit and (2) reflect in the FY 23/24 employer contribution rates. Below is the yearly information:

<i>Pay Here</i>	<i>Reflect NPL Here</i>	Net Pension Liability			
Measurement (Budget) Year	Audit Year	Begin NPL	Actuary Increase (Decrease)	LAFCO Additional Contribution	End NPL
2012/13	2013/14				581,103
2013/14	2014/15	581,103	3,628		584,731
2014/15	2015/16	584,731	96,716		681,447
2015/16	2016/17	681,447	87,726		769,173
2016/17	2017/18	769,173	95,787		864,960
2017/18	2018/19	864,960	20,287		885,247
2018/19	2019/20	885,247	273,317	(184,963)	973,601
2019/20	2020/21	973,601	273,739	(42,500)	1,204,840
2020/21	2021/22	1,204,840	(1,043,969)	(43,852)	117,019
2021/22	2022/23	117,019	TBD	(50,163)	TBD

You will notice that the NPL decreased from \$1,204,840 to \$117,019. This significantly lower figure is tied to a June 20, 2021 measurement date. According to SBCERA's Actuarial Valuation, the plan's overall NPL decreased from \$4.01 billion as of June 30, 2020 to \$1.32 billion as of June 30, 2021 primarily due to the 32.61% return on the market value of assets during 2020-2021 (that was higher than the assumed return of 7.25%).

Reporting the Commission's Fund Activity

The fund financial statements provide detailed information about the Commission's governmental fund as it operates under a single-program government fund. All the Commission's basic services are reported in its General Fund. The fund is reported using the current financial resources measurement focus and the modified accrual basis of accounting. We describe the relationship or differences between governmental activities (reported in the Statement of Net Position and the Statement of Activities) in the reconciliation following the fund financial statements.

Long-Term Liabilities (Non-Pension)

The following table provides a summary of the Long-Term Liabilities (non-pension) for the past two fiscal years:

TABLE 3
LONG-TERM LIABILITIES

	2021-22	2020-21
Compensated Absences	157,778	145,405
Notes Payable	0	33,796
Lease Payable	268,542	N/A
TOTAL	\$426,320	\$ 179,201

- Compensated Absences increased by \$12,373 (natural balance accruals minus leave taken during the year and elective cashouts)
- Notes Payable decreased by the remaining amount of \$33,796. This note was due for leasehold improvements to the LAFCO office. This obligation is now paid in full.
- During the fiscal year, the Commission implemented Governmental Accounting Standards Board Statement No. 87 on lease accounting. The Commission leases office space from the San Bernardino Association of Governments. The term of the lease is through 2027. Payments remaining are \$268,542 for the five-year lease.

Contacting the Commission's Financial Management:

This financial report is designed to provide our citizen's, taxpayers, governments, and creditors with a general overview of the Commission's finances and to show the Commission's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Executive Officer at 1170 W. Third Street, Unit 150, San Bernardino, CA 92415-0490, or 909-388-0480.

BASIC FINANCIAL STATEMENTS

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Statement of Net Position

June 30, 2022
(with comparative totals as of June 30, 2021)

	Governmental Activities	
	2022	2021
Assets:		
Cash and investments (note 3)	\$ 480,770	\$ 415,526
Accounts receivable	24,395	14,233
Capital assets, net (note 4)	264,594	76,916
Total assets	<u>769,759</u>	<u>506,675</u>
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Due within one year (note 6)	47,334	77,418
Due beyond one year (note 6)	378,986	101,783
Net pension liability (note 9)	117,019	1,204,840
Total liabilities	<u>701,466</u>	<u>1,460,013</u>
Deferred inflow of resources:		
Deferred inflows from pension plan (note 9)	<u>501,346</u>	<u>68,424</u>
Total Deferred inflow of resources:	<u>501,346</u>	<u>68,424</u>
Net position (deficit):		
Net investment in capital assets	264,594	43,120
Unrestricted	<u>(310,137)</u>	<u>(281,426)</u>
Total net position	<u>\$ (45,543)</u>	<u>(238,306)</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Statement of Activities

**Year ended June 30, 2022
(with comparative totals for the year ended June 30, 2021)**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position - Governmental Activities	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	2022	2021
Governmental activities:						
General government	\$ 1,013,437	138,486	-	-	(874,951)	(1,084,413)
Interest Expense	\$ 8,052	-	-	-	(8,052)	-
Total governmental activities	\$ 1,021,489	138,486	-	-	(883,003)	(1,084,413)
General revenues:						
Apportionment						1,090,497 1,120,497
Investment income (loss)						(14,731) 13,582
Total general revenues						1,075,766 1,134,079
Change in net position						192,763 49,666
Net position (deficit), beginning of year						(238,306) (287,972)
Net position (deficit), end of year						\$ (45,543) (238,306)

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Balance Sheet - Governmental Funds

June 30, 2022
(with comparative totals as of June 30, 2021)

		General Fund	
		2022	2021
<u>Assets</u>			
Cash and investments	\$	480,770	415,526
Accounts receivable		<u>24,395</u>	<u>14,233</u>
Total assets	\$	<u>505,165</u>	<u>429,759</u>
<u>Liabilities and Fund Balance</u>			
Liabilities:			
Accounts payable	\$	91,151	25,421
Deposits payable		18,129	15,421
Salaries and benefits payable		23,507	22,167
Unearned revenues		<u>25,340</u>	<u>12,963</u>
Total liabilities		<u>158,127</u>	<u>75,972</u>
Deferred Inflow of Resources:			
Unavailable revenue		-	700
Total deferred inflow of resources		<u>-</u>	<u>700</u>
Fund balance:			
Nonspendable:			
Committed:		155,095	142,623
Assigned:			
General reserve		166,943	191,864
Contingency		<u>25,000</u>	<u>18,600</u>
Total fund balance		<u>347,038</u>	<u>353,087</u>
Total liabilities and fund balance	\$	<u>505,165</u>	<u>429,759</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

June 30, 2022

Fund balances of governmental funds		\$ 347,038
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets and accumulated depreciation have not been included as financial resources in governmental fund activity:		
Capital assets	702,090	
Accumulated depreciation	<u>(437,496)</u>	264,594
Pension related deferred outflows of resources, net of accumulated amortization, have not been reported in the governmental funds:		
Employer contributions subsequent to the measurement date	220,882	
Differences between actual and expected experience	7,047	
Changes in actuarial assumptions	27,985	
Changes in proportion and differences between employer contributions and the proportionate share of contributions	<u>131,596</u>	387,510
Long-term liabilities are not available to pay for current-period expenditures and, therefore, are not reported in the governmental funds. Long-term liabilities consist of the following:		
Net pension liability	(117,019)	
Lease liability	(268,542)	
Compensated absences	<u>(157,778)</u>	(543,339)
Pension related deferred inflows of resources, net of accumulated amortization, have not been reported in the governmental funds:		
Differences in expected and actual experience	(700)	
Net difference between projected and actual earnings on Pension Plan Investments	(122,342)	
Changes in proportion and differences between employer contributions and the proportionate share of contributions	<u>(378,304)</u>	<u>(501,346)</u>
Net position of governmental activities		\$ <u>(45,543)</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Statement of Revenues, Expenditures, and Changes in Fund Balance

Year ended June 30, 2022

(with comparative totals for the year ended June 30, 2021)

	General Fund	
	2022	2021
Revenues:		
Apportionment	\$ 1,090,497	1,120,497
Charges for services	139,186	137,646
Investment income (loss)	(14,731)	13,582
Total revenues	<u>1,214,952</u>	<u>1,271,725</u>
Expenditures:		
General government:		
Salaries and employee benefits	756,110	717,115
Services and supplies	407,867	395,032
Principal expense	48,972	-
Interest expense	8,052	-
Total expenditures	<u>1,221,001</u>	<u>1,112,147</u>
Excess (deficiency) of revenues over (under) expenditures	(6,049)	159,578
Net change in fund balance	<u>(6,049)</u>	<u>159,578</u>
Fund balances at beginning of year	<u>353,087</u>	<u>193,509</u>
Fund balances at end of year	<u>\$ 347,038</u>	<u>353,087</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

**Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance to the Statement of Activities**

Year ended June 30, 2022

Net changes in fund balances - total governmental funds \$ (6,049)

Amounts reported for governmental activities in the Statement of Activities are different because:

The governmental fund reports capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The following are the capital outlays, if any, and depreciation in the current period.

Depreciation expense (129,836)

Long term liability expenses reported in the Statement of Activities do not require the use of current financial resources. Therefore, these expenses are not reported as expenditures in governmental funds. Long term liability expenses reported in the Statement of Activities includes the changes of the following:

Change in net pension liability	1,087,821	
Change in notes payable	33,796	
Change in lease payable	48,972	
Change in deferred inflow related to unavailable revenue	(700)	
Change in deferred outflows of resources related to pensions	(395,946)	
Change in deferred inflows of resources related to pensions	<u>(432,922)</u>	341,021

Accrued compensated absence expenses reported in the Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental fund.

(12,373)

Change in net position of governmental activities \$ 192,763

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

1. Summary of Significant Accounting Policies:

The accounting policies of the Local Agency Formation Commission for San Bernardino County (the Commission) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the significant policies.

a. Reporting Entity

Following the end of World War II, California entered a new era of demographic growth and diversity, and economic development. With this growth came the need for housing, jobs and public services. To provide for these services, California experienced a wave of newly formed cities and special districts, but with little forethought as to how the new agencies should plan for services. The lack of coordination and adequate planning for future governance led to a multitude of overlapping, inefficient jurisdictional and service boundaries.

In 1963, the State Legislature created Local Agency Formation Commissions (Commissions) to help direct and coordinate California's growth in a logical, efficient, and orderly manner. Each county within California is required to have a Commission. The Commissions are charged with the responsibility of making difficult decisions on proposals for new cities and special districts, spheres of influence, consolidations, and annexations.

The Commission is composed of seven voting members, with four alternate members who vote only in the absence or abstention of a voting member. Two members are elected county supervisors and are selected by the Board of Supervisors. Two members are elected city council members and are selected by the mayors of the cities within San Bernardino County. Two members are elected members of a special district board of directors and are selected by the presidents of the independent special districts in San Bernardino County. These six elected officials select a "public" member who is not affiliated with county, city, or special district governments. Alternate members for the county, city, special district, and public categories are selected in the same manner. Each commissioner and alternate serve a four-year term.

b. Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Commission.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

Program revenues include charges for services that are restricted to meeting the operational or capital requirements of particular function or segment. Investment income and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for the governmental fund. The Commission operates under a single-program governmental fund.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

1. **Summary of Significant Accounting Policies (Continued):**

c. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the time of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences are not recognized until paid.

Intergovernmental revenues, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Amounts reported as program revenues include charges for services and operating contributions from members.

d. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The Commission has five items that qualify for reporting in this category for the fiscal year ended June 30, 2021, all of which relate to pensions. These include pension contributions subsequent to the measurement date, net difference between projected and actual earnings on pension plan investments, differences between actual and expected experience, change in assumptions, and change in employer's proportion and differences between the employer's contributions and employer's proportionate share of contributions.

The first of these items will be amortized in full in the following fiscal year. The second item is a deferred outflow related to pensions for the net difference between projected and actual earnings on plan investments. This amount is amortized over a closed 5-year period. These last three items are amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

1. Summary of Significant Accounting Policies (Continued):

In addition to liabilities, the statement of net position and the governmental fund balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The Commission has three items that qualify for reporting in this category for the fiscal year ended June 30, 2021, two of which relate to pension and one for unavailable revenue. These include differences between expected and actual experience, and changes in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions. These amounts are amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan. Unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues as an inflow of resources in the period the amounts become available.

e. Cash and Investments

Cash and investments include the cash balances of substantially all funds, which are pooled and invested by the County Treasurer to increase interest earnings through investment activities. Investment activities are governed by the California Government Code Sections 53601, 53635, and 53638 and the County's Investment Policy.

Interest income, and realized gains and losses earned on pooled investments are deposited quarterly to the Commission's accounts based upon the Commission's average daily deposit balances during the quarter. Unrealized gains and losses of the pooled investments are distributed to the Commission annually. Cash and investments are shown at fair value.

f. Fair Value Measurements

Certain assets and liabilities are required to be reported at fair value. The fair value framework provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

1. Summary of Significant Accounting Policies (Continued):

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly and fair value is determined through the use of models or other valuation methodologies including:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in markets that are inactive;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement. These unobservable inputs reflect the Commission's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk). These unobservable inputs are developed based on the best information available in the circumstances and may include the Commission's own data.

g. Capital Assets

Capital assets are reported as governmental activities in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$5,000 and have an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. Equipment of the Commission is depreciated using the straight-line method over a 5 to 7 year estimated useful life. Lease assets are amortized over the estimated useful life of the asset or contract term, whichever is shorter.

The cost of normal maintenance and repairs that does not add to the value of the asset or materially extend asset life is not capitalized.

h. Employee Compensated Absences

Liabilities for vacation, holidays, sick pay and compensatory time are accrued when incurred in the government-wide financial statements. Upon retirement or termination, an employee is compensated for 100% of unused accrued vacation and holiday time. Those with more than five years of LAFCO service receive 75% of their accumulated sick leave up to a maximum of fourteen hundred (1,400) hours. A liability for accrued leave is reported in the governmental fund financial statements only if it has matured. A matured liability may result from employees who terminate prior to year-end and are paid for their leave subsequent to year-end.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

1. Summary of Significant Accounting Policies (Continued):

i. Fund Balance

Nonspendable fund balances includes amounts that cannot be spent because they are either not spendable in form (such as prepaid expenses) or legally or contractually required to be maintained intact.

Restricted fund balance includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation. If the Commission action limiting the use of funds is included in the same action (legislation) that created (enables) the funding source, then it is restricted.

Committed fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Commission's highest level of authority. The governing board is the highest level of decision-making authority that can commit fund balances. Once adopted, the limitation imposed by the commitment remains in place until a similar action is taken to remove or revise the limitation.

Assigned fund balance includes amounts to be used by the Commission for specific purposes but do not meet the criteria to be classified as restricted or committed.

Unassigned fund balance includes the residual amounts that have not been committed or assigned to specific purposes.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Commission's policy is to apply restricted fund balance first. When an expenditure is incurred for purposes for which committed, assigned, or unassigned fund balances are available, the Commission's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

j. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's San Bernardino County Employees' Retirement Association (SBCERA) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by SBCERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

1. **Summary of Significant Accounting Policies (Continued):**

Valuation Date (VD)	June 30, 2021
Measurement Date (MD)	June 30, 2022
Measurement Period (MP)	July 1, 2020 to June 30, 2021

k. Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

l. Comparative Data

Selected information regarding the prior year has been included in the accompanying financial statements. This information has been included for comparison purposes only and does not represent a complete presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the government's prior year financial statements, from which this selected financial data was derived.

2. **Stewardship, Compliance and Accountability: General Budget Policies:**

In accordance with provisions of Section 56381 of the Government Code of the State of California, commonly known as the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH), the Commission shall adopt a proposed budget by May 1 and a final budget by June 15 of each fiscal year.

Budgets are prepared on the cash basis of accounting. After adoption of a final budget, the County of San Bernardino Auditor shall apportion one-third of net operating expenses of the Commission to each of the following: the county, cities, and independent special districts. The legal level of budgetary control is the fund level.

Any deficiency of budgeted revenues and other financing sources over expenditures and other financing uses is financed by beginning available fund balance as provided for in the County Budget Act.

3. **Cash and Investments:**

Cash and investments as of June 30, 2022 consist of the following:

Petty cash	\$ 250
Investment in County of San Bernardino Investment Pool	<u>480,520</u>
Total Cash and Investments	<u>\$ 480,770</u>

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

3. **Cash and Investments (Continued):**

Investments Authorized by the Commission's Investment Policy

The Commission's investment policy authorizes investments only in the County of San Bernardino Investment Pool.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of the fair value to changes in market interest rates. As of June 30, 2022, the Commission's cash was voluntarily invested in the County of San Bernardino Investment Pool, and therefore was not exposed to any interest rate risk as described above.

The County of San Bernardino Investment Pool is a pooled investment fund program governed by the San Bernardino County Board of Supervisors, and is administered by the County Treasurer. Investments in the pool are highly liquid as deposits and withdrawal can be made at any time without penalty. The Commission's fair value of its share in the pool is the same value of the pool shares, which amounted to \$480,520. Information on the pool's use of derivative securities in its investment portfolio and the Commission's exposure to credit, market, or legal risk is not available.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The money pooled with the County of San Bernardino Investment Pool is not subject to a credit rating.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

3. Cash and Investments (Continued):

California law also allows financial institutions to secure Commission deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as the money invested by the Commission in the County of San Bernardino Investment Pool).

The Commission is a participant in the San Bernardino County Investment Pool (SBCIP). The SBCIP is an external investment pool, is not rated and is not registered with the Securities Exchange Commission (SEC). The County Treasury Oversight Committee and the County Board of Supervisors conduct SBCIP oversight. Cash on deposit in the SBCIP at June 30, 2021, is stated at fair value. The SBCIP values participant shares on an amortized cost basis during the year and adjusts to fair value at year-end. For further information regarding the SBCIP, refer to the County of San Bernardino Comprehensive Annual Financial Report.

4. Capital Assets:

Capital asset activity for the year ended June 30, 2022 was as follows:

	Balance at July 1, 2021	Additions	Deletions	Balance at June 30, 2022
Capital assets:				
Lease asset	\$ 317,514	-	-	\$ 317,514
Leasehold improvements	384,576	-	-	384,576
subtotal	702,090	-	-	702,090
Less accumulated depreciation for:				
Lease asset	-	(52,920)	-	(52,920)
Leasehold improvements	(307,660)	(76,916)	-	(384,576)
Total capital assets, net	\$ 394,430	(129,836)	-	\$ 264,594

5. Unearned Revenues:

At June 30, 2022, the Commission deferred recognition of \$25,340 from fee revenues and deposits that have been received but not yet earned.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

6. Long Term Liabilities:

The following is a summary of changes in long-term liabilities for the year ended June 30, 2022:

	Balance at July 1, 2021	Additions	Deletions	Balance at June 30, 2022	Due within one year
Compensated Absences	\$ 145,405	91,347	(78,974)	157,778	47,334
Notes Payable	33,796	-	(33,796)	-	-
Lease Payable	317,514	-	(48,972)	268,542	21,080
Total long term debt	<u>\$ 179,201</u>	<u>91,347</u>	<u>(112,770)</u>	<u>426,320</u>	<u>47,334</u>

On October 5, 2015 (amended on July 17, 2017), the LAFCO entered into a lease agreement with the San Bernardino County Transportation Authority (SBCTA), which included provisions for certain leasehold improvements and a related note payable. The cost of the project was paid for by SBCTA, however \$268,967 of the costs would be repaid to SBCTA by the LAFCO. The repayment terms included a \$100,000 initial lump sum payment made during fiscal year 16/17, while the remaining balance of \$168,967 was secured by a note payable. The note payable bears no interest and is due in quarterly payments of \$8,448. As of June 30, 2022 the note payable has been paid in full.

During the fiscal year, the Commission implemented Governmental Accounting Standards Board Statement No. 87 on lease accounting. The Commission leases office space from the San Bernardino Association of Governments. The term of the lease is through 2027. A discount rate of 3% was used to discount the lease liability. Principal and interest payments are as follows:

	Principal	Interest
2023	49,647	7,377
2024	51,157	5,867
2025	52,711	4,313
2026	54,317	2,707
2027	55,968	1,056
2028	<u>4,742</u>	<u>12</u>
	<u>268,542</u>	<u>8,538</u>

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

7. **Insurance:**

The Commission is a member of the Special District Risk Management Authority, an intergovernmental risk sharing joint powers authority. The schedule of insurance coverage is as follows:

Coverage	Amount	Limit of Insurance
Property Coverage	\$ 1,000,000,000	Per Occurrence
Property - Boiler & Machinery	100,000,000	Per Occurrence
Property - Pollution Coverage	2,000,000	Per Occurrence
Property - Cyber Coverage	Limits on file	Per Occurrence
General Liability - Bodily Injury	2,500,000	Per Occurrence
General Liability - Property Damage	2,500,000	Per Occurrence
General Liability - Public Officials	500,000	Per Occurrence
Personal		
General Liability - Employment Benefits	2,500,000	Per Occurrence
General Liability - Employee/Public Officials E & O	2,500,000	Per Occurrence
General Liability - Employment Practices Liability	2,500,000	Per Occurrence
General Liability - Employee/Public Officials Dishonesty	1,000,000	Per Occurrence
Auto Liability - Auto Bodily Injury	2,500,000	Per Occurrence
Auto Liability - Auto Property Damage	2,500,000	Per Occurrence
Auto Liability - Uninsured Motorist	Limits on file	Per Occurrence
Employers Liability	5,000,000	Per Occurrence
Worker's Compensation	Statutory	Per Occurrence

The Commission is self-insured for unemployment insurance.

8. **Pension Plan:**

a. General Information about the Pension Plan

Plan Description

The San Bernardino County Employees' Retirement Association (SBCERA) administers the SBCERA pension plan - a cost-sharing multiple-employer defined benefit pension plan (the Plan). SBCERA provides retirement, disability, death and survivor benefits to its members, who are employed by 17 active participating employers (including SBCERA) and 4 withdrawn employers. SBCERA publishes its own Comprehensive Annual Financial Report (CAFR) which is available on SBCERA's website at www.SBCERA.org.

Benefits Provided

SBCERA provides service retirement, disability, death and survivor benefits to eligible employees. Generally, any employee of the County of San Bernardino or participating employers who is appointed to a regular position whose service is greater than fifty percent of the full standard of hours required by a participating SBCERA employer (e.g. 20 hours per week or more) must become a member of SBCERA effective on the first day of employment. The retirement benefits the member will receive is based upon age at retirement, final average compensation, years of retirement service credit and retirement plan and tier.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

9. Pension Plan (Continued):

The Plan's provisions and benefits in effect at June 30, 2022, are summarized as follows:

	Prior to <u>January 1, 2014</u>	On or After <u>January 1, 2014</u>
Hire date		
Benefit formula	2%@55	2.5%@67
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 65	52 - 67
Monthly benefits, as a % of eligible compensation	1.49% - 3.13%	1.0% - 2.5%
Required employee contribution rates	10.74%	8.74%
Required employer contribution rates	34.53%	30.09%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Commission is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

Actuarial Assumptions

The total pension liabilities were determined using the following actuarial assumptions:

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry-Age Actuarial Cost Method
Actuarial Assumptions:	
Discount Rate	7.25%
Inflation	2.75%
Payroll Growth	3.50%
Projected Salary Increase	4.55% - 12.75% (1)
Investment Rate of Return	7.25% (2)
Mortality	(3)

(1) Depending on age, service and type of employment

(2) Net of pension plan investment expenses, including inflation

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

9. Pension Plan (Continued):

- (3) Mortality rates are based on the Pub-2010 Amount-Weighted Above-Median Mortality Table projected generationally with the two-dimensional MP-2019 projection scale. For healthy Safety members, the Safety Healthy Retiree rates were used. For disabled General members, the Non-Safety Disabled Retiree rates were used. For disabled Safety members, the Safety Disabled Retiree rates were used. For beneficiaries, the General Contingent Survivor rates were used. For beneficiaries, the General Contingent Survivor rates increased by 10% were used. projected generationally with the dimensional MP-2016 projection scale.

Discount Rate

The discount rates used to measure the Total Pension Liability was 7.25% as of the June 30, 2021 measurement date. The projection of cash flows used to determine the discount rate assumed employer and member contributions will be made at rates equal to the actuarially determined contribution rates. For this purpose, only employee and employer contributions that are intended to fund benefits for current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs for future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the Pension Plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments for current plan members. Therefore, the long-term expected rate of return on pension plan investments of 7.25% were applied to all periods of projected benefit payments to determine the Total Pension Liability as of June 30, 2021.

The long-term expected rate of return on Plan investments was determined using a building block method in which expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. These returns are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and a risk margin. These target allocations and projected arithmetic real rates of return for each major asset class, after deducting inflation but before deducting investment expenses are shown in the following table. This information was used in the derivation of the long-term expected investment rate of return assumption for the June 30, 2021 and 2020 actuarial valuations. This information will change every three years based on the actuarial experience study.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

9. Pension Plan (Continued):

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Large Cap U.S. Equity	11.00%	5.42%
Small Cap U.S. Equity	2.00%	6.21%
International Developed Equity	9.00%	6.50%
Emerging Market Equity	6.00%	8.80%
Core Bonds	2.00%	1.13%
High Yield Bonds	13.00%	3.40%
Global Bonds	1.00%	-0.04%
Emerging Market Debt	8.00%	3.44%
Real Estate	3.50%	4.57%
Cash	2.00%	-0.03%
Value Added Real Estate	3.50%	6.53%
Real Assets	5.00%	10.64%
Absolute Return	7.00%	3.69%
International Credit	11.00%	5.89%
Private Equity	16.00%	10.70%
Total	100%	

b. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions:

Allocation of Net Pension Liability

The Commission's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2021, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures.

The Commission's proportionate share of the net pension liability was based on a projection of the Commission's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The following Table shows the Commission's proportionate share of net pension liability over measurement period:

Balance at June 30, 2020	\$ 1,204,840
Balance at June 30, 2021	117,019
Change - Increase (Decrease)	<u>\$ (1,087,821)</u>

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

9. Pension Plan (Continued):

The Commission's proportionate share of the net pension liability for the Plan as of the June 30, 2020 and 2021 measurement dates was as follows:

Proportion - June 30, 2020	0.030%
Proportion - June 30, 2021	<u>0.009%</u>
Change - Increase (Decrease)	<u><u>(0.021%)</u></u>

For the year ended June 30, 2022, the Commission recognized pension income of \$38,071. At June 30, 2022, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 220,882	-
Differences between actual and expected experience	7,047	(700)
Change in assumptions	27,985	-
Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions	131,596	(378,304)
Net Difference between projected and actual earnings on Pension Plan Investments	<u>-</u>	<u>(122,342)</u>
Total	<u><u>\$ 387,510</u></u>	<u><u>(501,346)</u></u>

The deferred outflows of resources related to contributions subsequent to the measurement date of \$220,882 will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year	
<u>Ending June 30,</u>	<u>Amount</u>
2023	\$ (50,196)
2024	(55,989)
2025	(68,824)
2026	(124,103)
2027	(35,606)
Thereafter	<u>-</u>
	<u><u>\$ (334,718)</u></u>

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

9. Pension Plan (Continued):

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Commission's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the Commission's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

1% Decrease		6.25%
Net Pension Liability	\$	590,282
Current Discount Rate		7.25%
Net Pension Liability	\$	117,019
1% Increase		8.25%
Net Pension Liability	\$	(270,170)

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued SBCERA financial reports.

10. Salary Savings Plans:

Benefit Plan Groups

For the purpose of the salary savings plans, employees shall be divided into the following groups:

- a. Group A Executive Officer
- b. Group B All Commission Employees not in Group A or C
- c. Group C Administrative Assistant

401(k) Plan

Bi-weekly contributions of Commission employees to the County's 401(k) Defined Contribution Plan will be matched by a Commission contribution on the basis of two times the employee's contribution. The bi-weekly contributions of employees in Groups A and B of up to four percent of bi-weekly base salary will be matched by a Commission contribution of two times the employee's contribution, not to exceed eight percent of an employee's bi-weekly base salary.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Basic Financial Statements

Year ended June 30, 2022

(Continued)

10. Salary Savings Plans (Continued):

The bi-weekly contributions of employees in Group C to the County's 401(k) Defined Contribution Plan of up to three percent of bi-weekly base salary will be matched by a Commission contribution of two times the employee's contribution. The Commission's contribution shall not exceed six percent of an employee's bi-weekly base salary.

The Commission contributed \$27,965 to this plan for the fiscal year ended June 30, 2022.

457 Deferred Compensation Plan

Bi-weekly contributions of Commission Group A employees to the County's Section 457 Deferred Compensation Plan up to one percent (1%) of an employee's bi-weekly base salary will be matched by a Commission contribution on the basis of one (1) times the employee's contribution. The Commission contribution shall not exceed one percent of the employee's bi-weekly salary. The contribution shall be deposited in the County's 401(a) Plan.

Bi-weekly contributions of Commission Group B and C employees to the County's Section 457 Deferred Compensation Plan up to one percent (1%) of an employee's bi-weekly base salary will be matched by a Commission contribution of one-half (1/2) times the employee's contribution. The Commission's contribution shall not exceed one-half percent (1/2%) of the employee's bi-weekly salary. The contribution shall be deposited in the County's 401(a) Plan.

The Commission contributed \$2,949 to this plan for the fiscal year ended June 30, 2022.

11. Excess Expenditures over Appropriations

For the fiscal year ended June 30, 2022, the Commission's salaries and benefits & service and supplies expenditures exceeded appropriations by \$18,990 and 14,720.

12. Commitments & Contingencies

In conducting its activities, the LAFCO, from time to time is the subject of various legal claims. Management is currently unable to determine the ultimate resolution of such legal claims, or the monetary impact on the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Schedule of the Plan's Proportionate Share of the Net Pension Liability

Last Ten Fiscal Years*

	Measurement Date							
	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Proportion of the Collective Net Pension Liability	0.009%	0.030%	0.036%	0.035%	0.033%	0.031%	0.035%	0.034%
Proportionate Share of the Collective Net Pension Liability	\$ 117,019	\$ 1,204,840	973,602	885,247	864,960	769,173	681,447	584,731
Covered-Employee Payroll	\$ 418,564	\$ 492,258	478,224	475,010	369,541	359,294	341,542	289,935
Proportionate Share of the Collective Net Pension Liability as a Percentage of Covered-Employee Payroll	27.96%	244.76%	203.59%	186.36%	234.06%	214.08%	199.52%	201.68%
Plan's Fiduciary Net Position	\$ 3,383,284	\$ 3,017,494	3,043,279	2,181,226	1,943,960	1,639,622	1,736,731	1,505,924
Plan's Total Pension Liability	\$ 3,500,303	\$ 4,222,334	4,016,881	3,066,474	2,808,921	2,408,795	2,418,178	2,090,655
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	96.66%	71.47%	75.76%	71.13%	69.21%	68.07%	71.82%	72.03%

Notes to Schedule:

Benefit Changes:

There were no changes in benefits.

Changes in Assumptions:

There were no changes in Assumptions.

* - Fiscal year 2015 was the 1st year of implementation, therefore only seven years are shown.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Schedule of Plan Contributions

Last Ten Fiscal Years*

	Fiscal Year							
	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
Actuarially Determined Contribution	\$ 220,882	\$ 148,859	185,762	177,400	125,543	132,171	120,963	122,480
Contributions in Relation to the								
Actuarially Determined Contribution	(220,882)	(192,711)	(228,262)	(361,363)	(125,543)	(132,171)	(120,963)	(122,480)
Contribution Deficiency (Excess)	\$ -	\$ (43,852)	(42,500)	(183,963)	-	-	-	-
Covered-Employee Payroll	\$ 434,992	\$ 418,564	492,258	478,224	475,010	369,541	359,294	341,542
Contributions as a Percentage of								
Covered-Employee Payroll	50.78%	35.56%	37.74%	37.10%	26.43%	35.77%	33.67%	35.86%

Notes to Schedule:

Valuation Date 6/30/2021

Methods and Assumptions Used to Determine Contribution Rates:

Cost sharing employers	Entry Age Actuarial Cost Method
Amortization method	Level percentage of payroll, closed
Remaining amortization period	20 years
Asset valuation method	5-year smoothed market
Inflation	3.00%
Salary increases	4.50 to 14.50%, including inflation of 3.00%
Investment rate of return	7.25%, net of pension plan investment expense, including inflation
Retirement age	50-70 years (2%@50 and 2.5%@67)
Mortality	Pub-2010 Amount-Weighted Above-Median Mortality Table

* - Fiscal year 2015 was the 1st year of implementation, therefore only seven years are shown.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Schedule of Revenues, Expenditures, and Changes in Fund Balances

Budget and Actual - General Fund

Year ended June 30, 2022

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Apportionment	\$ 1,090,497	1,090,497	1,090,497	-
Charges for services	91,514	91,514	139,186	47,672
Investment income	11,000	11,000	(14,731)	(25,731)
Total revenues	<u>1,193,011</u>	<u>1,193,011</u>	<u>1,214,952</u>	<u>21,941</u>
Expenditures:				
General government:				
Salaries and benefits	737,120	737,120	756,110	(18,990)
Service and supplies	458,451	416,379	407,867	8,512
Principal expense	-	-	48,972	(48,972)
Interest expense	-	-	8,052	(8,052)
Total expenditures	<u>1,195,571</u>	<u>1,153,499</u>	<u>1,221,001</u>	<u>(67,502)</u>
Excess (deficiency) of revenues over (under) expenditures	(2,560)	39,512	(6,049)	(45,561)
Net change in fund balance:	<u>(2,560)</u>	<u>39,512</u>	<u>(6,049)</u>	<u>(45,561)</u>
Fund balances at beginning of year	<u>353,087</u>	<u>353,087</u>	<u>353,087</u>	<u>-</u>
Fund balances at end of year	<u>\$ 350,527</u>	<u>392,599</u>	<u>347,038</u>	<u>(45,561)</u>

See accompanying notes to the basic financial statements

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

Notes to the Required Supplementary Information


Year ended June 30, 2022

1. Budgetary Reporting

The Commission established accounting control through formal adoption of an annual budget for the Governmental Fund. The budget is prepared on a basis consistent with generally accepted accounting principles. The adopted budget can be amended by the Commission to change both appropriations and estimated revenues as unforeseen circumstances come to management's attention. Increases and decreases in revenue and appropriations require Commission's approval. Expenditures may not exceed total appropriations at the individual fund level. It is the practice of the Commission's management to review the budget monthly and provide quarterly updates to the Commission.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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DATE : JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

**SUBJECT: AGENDA ITEM #7 – PRESENTATION BY THE SAN BERNARDINO
COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

The Commission has expressed an interest in having a representative from its pension fund, the San Bernardino County Employees' Retirement Association (SBCERA), attend a Commission meeting and provide a presentation on the fund's and LAFCO's position.


At this hearing, Amy McNerny, Chief Financial Officer, will provide a presentation to the Commission.

Staff would be glad to answer any questions prior to the presentation.

SM/MT

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DATE: JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
MICHAEL TUERPE, Senior Analyst
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: Agenda Item #8: Mid-Year Financial Review for Fiscal Year 2022-23

RECOMMENDATION:

Staff recommends that the Commission note receipt of this report and file.

SUMMARY:

1. Budget Markers

The second quarter of Fiscal Year 2022-23 has concluded and staff is presenting the Commission with its second financial report. This report includes a review of the financial activities and the presentation of a spreadsheet (see Attachment) showing the line item expenditures and receipts during the period. The summary table below shows that Total Expenditures are on-track with Second Quarter markers. For Revenues, Fees and Deposits are at 41%, below the 50% mark. The table below is a snapshot through the mid-year.

Expenditures		Revenues	
Salaries and Benefits	45%	Apportionment	100%
<i>(below appropriations)</i>		<i>(met goal)</i>	
Services and Supplies	53%	Fees and Deposits	41%
<i>(below appropriations)</i>		<i>(below goal)</i>	
TOTAL	48%	TOTAL	96%

2. Applications

The table below identifies the number of proposals and service contracts received. When taking activity that the Commission approves (proposals and one category of service contracts), five of ten have been received through the first half (50%).

Activity	Budget	Through Sept	
		No.	% of Budget
Commission: Proposals	6	3	50%
Commission: Service Contracts	4	2	50%
Administrative: Service Contracts	4	2	50%

3. Cash in Treasury

As of December 31, the Commission's cash in the County Treasury was \$1,038,282. A breakdown of this amount is shown below. After accounting for reserves and the remaining budget, at this time roughly \$29,000 is anticipated for carryover into the next year.

December 31, 2022 Balance	\$1,038,282
Cash Balance is composed of the following:	
<i>Committed (constrained to specific purposes)</i>	
Compensated Absences (Account 6030)	157,095
Salary for Extra Pay Period: Year 1 of 10 (Account 6035)	6,000
<i>Assigned (intended for specific purposes)</i>	
Contingency (Account 6000)	30,000
General Reserve (Account 6025)	200,000
<i>Remaining Budgeted Revenues (shown as negative)</i>	(47,077)
<i>Remaining Budgeted Expenditures</i>	663,134
Projected Cash Carryover	\$29,129

DETAIL:

The following provides a discussion of (1) expenditures, (2) reserves, (3) projects and programs, and (4) revenues.

1. Expenditures

Expenditures are comprised of two categories of accounts: 1) Salaries and Benefits, and 2) Services and Supplies. Through the mid-year, expenditures were at 48% of Approved Budget authority. At this time, no request is being presented by staff for authorization to utilize funds maintained in the Contingency or Reserve accounts. A more detailed analysis of the categories is as follows:

A. Salaries and Benefits (1000 series)

(1) Mid-Year Activity

The Salaries and Benefits series of accounts (1000 series) had expenditures of \$352,164, representing 45% of Approved Budget authority.

(2) Anticipated Activity

At this time, no additional activity is anticipated outside of the budget.

B. Services and Supplies (2000 and 5000 series)

(1) Mid-Year Activity

For the mid-year, the Services and Supplies series of accounts (2000 and 5000 series) had expenditures of \$203,259, or 53% of the Approved Budget authority. The first half includes full-year and one-time payments, which are generally on target for the fiscal year.

Unrecoverable legal costs have lessened in comparison with the previous year. However, one matter remains which has incurred significant activity that was paid in January.

(2) Anticipated Activity

One legal matter remains open. Staff will continue to monitor the Commission's finances closely. No other activity is anticipated to have a significant effect on the budget.

2. Reserves

No spending activity has been requested by staff or authorized by the Commission to take place in the Reserve accounts. Reserve balances are shown in the Cash Balance figure on page 2.

3. Projects and Programs

The following provides an update on expenditures and progress on projects approved by the Commission.

A. Sustainable Agricultural Lands Conservation (SALC) Program

In May 2021 the CA Department of Conservation (DOC) awarded LAFCO the SALC Program Planning Grant. LAFCO's partner in the grant is the Inland Empire Resource Conservation District (via a cooperative agreement setting terms for roles and reimbursement).

LAFCO and IERCD staffs are currently formulating policies for Commission review after the new year.

B. Service Reviews and Special Studies

In September 2022, LAFCO completed the *Service Review for the Twentynine Palms Community*. Staff began work on the Healthcare District review and the focused review for the Big River Community Services District, which provides park and recreation services.

C. Governance Training Program

In coordination with CSDA, LAFCO conducted two seminars this year. The first was in August, Board Member Best Practices Part I, and the second was in November, Board Member Best Practices Part II. Both received positive feedback.

4. Revenues

The Commission has received 96% of Adopted Budget revenues through the mid-year. The items below outline the revenue activity:

- Apportionment (Account 8842) - 100% of the mandatory apportionment payments from the County, cities, and independent special districts billed by the County Auditor have been received.
- Fees and Deposits (Accounts 9545 – 9800) – The Fees and Deposits series of accounts have received 41% of its budgeted revenue (\$43,106). This amount is made up of a combination of application fees, service contract filing fees, and cost recovery. Even though 50% of the projected number of proposals were received, these proposals were in the lower fee category.
- Carryover from Prior Year (Account 9970) – In addition to all the reserves carrying over, an additional \$43,469 carried over into this fiscal year.

CONCLUSION:

Through the mid-year, total expenditures are on track (although one legal matter remains), 100% of the apportionment receipts were received, and proposal activity on track. Staff recommends that the Commission take the action on page 1.

Staff will be happy to answer any questions from the Commission prior to or at the hearing regarding the items presented in this report.

SM/MT

Attachment: Spreadsheet of Expenditures, Reserves, and Revenues

Attachment #1

Budget Spreadsheets

ACCT.	ACCOUNT NAME	ADOPTED FY 22-23	FIRST QUARTER	OCTOBER	NOVEMBER	DECEMBER	TOTAL THRU MID YEAR	% TRU MID YEAR
#								
	SALARIES AND BENEFITS							
1010	Earnable Compensation	480,213	99,008.48	30,684.04	50,982.46	37,173.21	217,848	45%
1030	Auto and Cell Phone Allowances	9,275	2,100.00	700.00	1,050.00	700.00	4,550	49%
1035	Overtime		-				-	
1045	Termination Payment		-				-	
1110	General Member Retirement	166,721	34,411.80	10,958.16	18,003.75	12,843.29	76,217	46%
1130	Survivors Benefits	106	19.11	6.37	10.92	7.28	44	41%
1200	Medical Premium Subsidy	58,179	9,842.61	3,372.03	5,461.80	3,641.20	22,318	38%
1205	Long-Term Disability	1,087	214.41	72.47	117.39	78.26	483	44%
1207	Vision Care Insurance	700	125.79	41.93	71.88	47.92	288	41%
1215	Dental Insurance Subsidy	1,106	170.28	66.64	114.78	76.52	428	39%
1222	Short-Term Disability	5,367	1,070.64	361.74	587.04	391.36	2,411	45%
1225	Medicare	6,039	1,146.44	354.64	585.04	429.97	2,516	42%
1235	Workers' Compensation (<i>see Account 2245</i>)		-				-	
1240	Life Insurance & Medical Trust Fund	13,665	3,156.31	1,068.41	1,605.87	1,070.58	6,901	51%
1305	Medical Reimbursement Plan	5,971	572.28	190.76	286.14	190.76	1,240	21%
1314	457/401a Contribution	3,247	654.36	209.20	349.92	233.28	1,447	45%
1315	401k Contribution	32,190	6,556.20	2,410.36	3,904.50	2,603.00	15,474	48%
TOTAL SALARIES & BENEFITS		\$ 783,866	\$ 159,048.71	\$ 50,496.75	\$ 83,131.49	\$ 59,486.63	\$ 352,164	45%
	Staffing (Full time equivalent units)	4.5						
	SERVICES AND SUPPLIES							
2031	Payroll System Services (County IT)	884	129.80	38.94	45.43	77.88	292	33%
2032	Virtual Private Network (County IT)	158	22.44	13.29	13.29	13.29	62	39%
2033	Network Labor Services (County IT)	-	-				-	
2037	Dial Tone (County IT)	3,061	453.44	226.72	226.72	226.72	1,134	37%
2041	Data Line	8,400	2,713.36		2,035.02		4,748	57%
2043	Electronic Equipment Maintenance (County IT)	-	-				-	
2075	Membership Dues	12,769	11,287.00			1,634.00	12,921	101%
2076	Tuition Reimbursement	2,000	-				-	0%
2080	Publications	3,408	1,119.10		871.62		1,991	58%

Attachment #1

Budget Spreadsheets

ACCT. #	ACCOUNT NAME	ADOPTED FY 22-23	FIRST QUARTER	OCTOBER	NOVEMBER	DECEMBER	TOTAL THRU MID YEAR	% TRU MID YEAR
2085	Legal Notices	20,000	559.72		1,359.39	512.96	2,432	12%
2090	Building Expense	7,380	2,553.38	960.00	656.00	588.00	4,757	64%
2115	Software	2,283	2,712.14				2,712	119%
2135	Utilities	-	-				-	
2180	Electricity	6,000	1,881.23		648.15	527.70	3,057	51%
2245	Other Insurance	19,274	12,475.98		47.50		12,523	65%
2305	General Office Expense	1,584	1,067.35	232.68	231.26	220.92	1,752	111%
2308	Credit Card Clearing Account	-	(1,057.91)	1,971.68	(1,971.68)	-	(1,058)	
2310	Postage - Direct Charge	5,716	586.44	242.43	845.75		1,675	29%
2315	Records Storage	772	128.74	64.37	65.34		258	33%
2322	Enterprise Printing (County IT)	86	17.85	7.14	10.71	7.98	44	51%
2323	Reproduction Services	500	-		46.50	236.78	283	57%
2335	Temporary Services	1,500	-				-	0%
2400	Legal Counsel	40,800	1,798.13	11,943.66		2,696.90	16,439	40%
2405	Auditing	11,915	-				-	0%
2410	IT Infrastructure (County IT)	586	1,710.00	570.00	570.00	570.00	3,420	584%
2414	Application Development & Maintenance		2,019.00	673.00	673.00	673.00	4,038	
2415	Countywide Cost Allocation Program (COWCAP)	-	-				-	
2416	Enterprise Printing (County IT)	-	-				-	
2417	Enterprise Content Management (County IT)	1,848	-				-	0%
2418	Data Storage Services (County IT)	4,116	-				-	0%
2420	Wireless Device Access (County IT)	211	812.30	406.15	406.15	406.15	2,031	962%
2421	Desktop Support Services (County IT)	12,830	1,605.92	802.96	802.96	802.96	4,015	31%
2424	Environmental Consultant	8,230	637.50	2,180.00	300.00	2,185.00	5,303	64%
2444	Security Services	492	323.00		123.00		446	91%
2445	Other Professional Services	101,092	31,108.71	1,225.00	29,139.85	2,475.00	63,949	63%
2449	Outside Legal (Litigation & Special Counsel)	-	-		1,990.63		1,991	
2450	Systems Development Charges (County IT)	7,764	-				-	0%
2460	Aerial Imagery (County IT)	3,000	-			3,000.00	3,000	100%
2895	Rent/Lease Equipment (copier)	5,100	1,117.63	458.82	573.08	433.03	2,583	51%
2905	Office/Hearing Chamber Rental	60,669	15,264.31	14,256.00	405.00	405.00	30,330	50%

Attachment #1

Budget Spreadsheets

ACCT. #	ACCOUNT NAME	ADOPTED FY 22-23	FIRST QUARTER	OCTOBER	NOVEMBER	DECEMBER	TOTAL THRU MID YEAR	% TRU MID YEAR
2940	Private Mileage	3,596	1,212.36	668.12	448.12	697.38	3,026	84%
2941	Conference/Training	5,490	5,616.12		873.19		6,489	118%
2942	Hotel	12,350	-		4,652.20	929.79	5,582	45%
2943	Meals	1,200	-		69.90	145.00	215	18%
2945	Air Travel	800	-				-	0%
2946	Other Travel	300	-			135.00	135	45%
5012	Transfer to County (Staples & Microsoft)	6,689	270.78	47.63	323.15	43.10	685	10%
TOTAL SERVICES & SUPPLIES		\$ 384,854	\$ 100,145.82	\$ 36,988.59	\$ 46,481.23	\$ 19,643.54	\$ 203,259	53%
TOTAL EXPENDITURES		\$ 1,168,720	\$ 259,194.53	\$ 87,485.34	\$ 129,612.72	\$ 79,130.17	\$ 555,423	48%
TRUST TRANSFERS								
9990	SBCERA Additional Payment	50,000	50,163.00				50,163	
TOTAL TRUST TRANSFERS		\$ 50,000	\$ 50,163.00	\$ -	\$ -	\$ -	\$ 50,163	100%
TOTAL APPROPRIATION		\$ 1,218,720	\$ 309,357.53	\$ 87,485.34	\$ 129,612.72	\$ 79,130.17	\$ 605,586	50%

Attachment #1

Budget Spreadsheets

ACCT. #	ACCOUNT NAME	ACTUAL YEAR-END FY 21-22	INCREASES FY 22-23	TOTAL
	RESERVES (Increases)			
6000	Contingency (Assigned)	25,000	5,000	30,000
6025	General (Assigned)	175,000	25,000	200,000
6030	Compensated Absences (Committed)	152,095	5,000	157,095
6035	Salary for Extra Pay Period (Committed)	3,000	3,000	6,000
TOTAL RESERVES (Increases)		\$ 355,095	\$ 38,000	\$ 393,095


Attachment #1

Budget Spreadsheets

ACCT #	ACCOUNT NAME	ADOPTED FY 22-23	FIRST QUARTER	OCTOBER	NOVEMBER	DECEMBER	TOTAL THRU MID YEAR	% THRU MID YEAR
8500	Interest	10,000	-	2,346.91			2,347	23%
9984	Interest Adjustment		16,581.64				16,582	
8842	Apportionment	1,090,497	726,998.00	363,499.00			1,090,497	100%
			-				-	
	Fees and Deposits (Current Services):		-				-	
9545	Individual Notice Deposit	9,000	4,000.00		1,000.00		5,000	56%
9555	Legal Services Deposit	12,000	5,400.00		2,000.00		7,400	62%
9595	Protest Hearing Deposit	3,000	-				-	0%
9655	Digital Mapping Fee	2,735	-				-	0%
9660	Environmental Deposits	7,800	3,400.00		1,000.00		4,400	56%
9800	LAFCO Fee	71,044	18,095.00		8,211.00		26,306	37%
	Total Fees and Deposits	105,579	30,895.00	-	12,211.00	-	43,106	41%
	OTHER REVENUES							
9560	Indemnification Recovery						-	
9910	Prior Year Activity (refunds, collections)		(9,299.00)				(9,299)	
9930	Miscellaneous		178.89		22,762.75		22,942	
9970	Carryover of Open Proposals	50,644	43,469.30				43,469	86%
9973	Stale-dated Checks		-				-	
			-				-	
	TOTAL OTHER REVENUES	50,644	34,349.19	-	22,762.75	-	57,112	113%
	TOTAL REVENUES	\$ 1,256,720	\$ 808,823.83	\$ 365,845.91	\$ 34,973.75	\$ -	\$ 1,209,643	96%

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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DATE: JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: Agenda Item #9: Ad-Hoc Committee Assignments Related to LAFCO Strategic Plan

BACKGROUND:

At the November 16, 2022 LAFCO meeting, the Commission adopted its Strategic Plan for FY 2022-23 and FY 2023-24 (attached). The Strategic Plan contains five goals that include recommendations to establish ad hoc committees, outlined below, to provide direction and/or recommendations on carrying out specific strategies of the Plan. The items below can be combined or even absorbed by the current ad hoc Admin/Finance Committee.

- Evaluate historical litigation costs
- Develop draft policies for Commission review and approval
- Review annual workplan and budget based on Strategic Plan goals and objectives
- Review operating revenues including local agency contributions
- Develop options for LAFCO messaging to the public and all LAFCO stakeholders

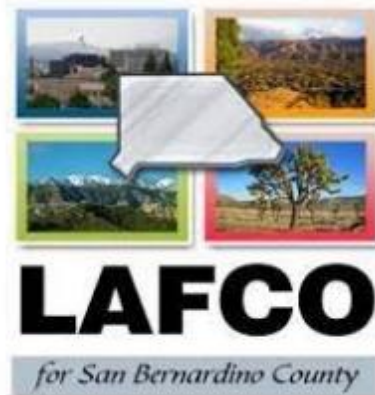
Per Commission Policy, the Chair appoints the Commission's committees including ad hoc committees. Chair Bagley requested that this item be brought to the Commission for discussion as to the number of ad-hoc committees necessary, whether some of the tasks can be combined, etc., and—more importantly—to see if some Commissioners would like to volunteer to participate in a particular ad hoc committee, instead of him assigning members.

Attachment:

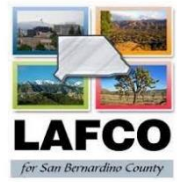
LAFCO Two-Year Strategic Plan (July 1, 2022 – June 30, 2024)

**LOCAL AGENCY FORMATION COMMISSION
for
SAN BERNARDINO COUNTY**

**Two Year Strategic Plan
FY 2022-23 and 2023-24
(July 1, 2022 – June 30, 2024)**



ADOPTED NOVEMBER 16, 2022



LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY MISSION STATEMENT

San Bernardino LAFCO is the guardian of the public interest in ensuring our local public agencies are providing efficient and cost-effective public services in order to maintain or improve our citizens' quality of life.

Adopted by the Commission on November 16, 2022

FY 2022-23 / 2023-24

San Bernardino LAFCO Goals and Objectives

GOAL ONE (OPERATIONAL/POLICY)

Properly assess anticipated litigation issues and costs, recommend appropriate action, and successfully conclude all current litigation.

OBJECTIVES

Current litigation

1. Focus legal resources towards the successful conclusion of current litigation.

Litigation issues and costs

1. Establish ad hoc committee to evaluate historical litigation costs.
2. Gather best practices in LAFCO litigation budgeting and planning from LAFCOs statewide.
3. Review fiscal funds and policies to ensure adequacy in defending against potential challenge to a decision denying an application.
4. Ad hoc committee to make recommendations to be reviewed and approved by the Commission.

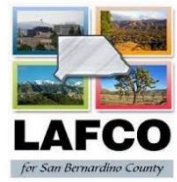
GOAL TWO (POLICY)

Develop and adopt Commission open space and agricultural land policies.

OBJECTIVES

Policy development and adoption

1. Complete the work associated with the Sustainable Agricultural Lands Conservation (SALC) grant.
2. Establish ad hoc committee to develop draft policies to be reviewed and approved by the Commission.



GOAL THREE (OPERATIONAL/LEGISLATIVE)

Optimize and enhance San Bernardino LAFCO funding and support funding for LAFCOs statewide.

OBJECTIVES

Optimize current funding

1. Establish an ad hoc committee to work with staff in conducting a review of annual Workplan and budget based on adopted Strategic Plan goals and objectives to ensure alignment of resources based on Commission stated priorities.

Options to enhance San Bernardino LAFCO funding sources

1. Establish an ad hoc committee to review operating revenues including local agency contributions.
2. Work with local agency partners to develop options for increased levels of funding to support the Strategic and Work Plans and Commission priorities including completing comprehensive Service Reviews.

Support legislative efforts to establish state funding for LAFCOs

1. Participate with CALAFCO and other LAFCOs statewide in efforts to secure state-level funding sources for LAFCOs.

GOAL FOUR (COMMUNICATION)

Increase effectiveness of communication, education and outreach with all San Bernardino LAFCO stakeholders and the public.

OBJECTIVES

Develop Communication Plan

1. Establish ad hoc committee to develop options for LAFCO messaging to the public and all LAFCO stakeholders.
2. Develop and adopt a Commission Communication Plan.

Conduct educational outreach

1. Conduct annual or biennial informational session (San Bernardino LAFCO 101) for the public.
2. Develop San Bernardino LAFCO 101 in recorded format for website posting and continual public access, updating as appropriate.
3. Conduct annual or biannual informational session (San Bernardino LAFCO 101 or similar 101 sessions) for local agency partners.

GOAL FIVE (SERVICE REVIEWS)

Continue efforts on conducting meaningful Service Reviews and increase focus on pension liabilities

OBJECTIVES

Continue with current Service Review Workplan

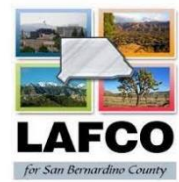
1. Staff to follow Service Review Workplan and report regularly to the Commission on progress of Service Reviews.

Identify possible additional resources for funding of Service Reviews

1. Ad hoc committee and staff to explore additional funding sources to enhance the Service Review process and timeline (can be done as part of Goal Three noted above).

Increase focus on unfunded pension liabilities in Service Reviews

1. Address each local agency's unfunded pension liabilities in Service Reviews. Establish criteria for this component.
2. Bring statewide LAFCO attention to the issue and begin a statewide conversation at the CALAFCO 2022 Annual Conference.



The Commission

Jim Bagley, Chair
Public Member

Acquanetta Warren, Vice Chair
City Member (City of Fontana)

Joe Baca, Jr., Commissioner
County Member (Fifth Supervisorial District)

Dr. Kimberly Cox, Commissioner
Special District Member (Mojave Water Agency)

Phill Dupper, Commissioner
City Member (City of Loma Linda)

Steven Farrell, Commissioner
Special District Member (Crestline Village Water District)

Curt Hagman, Commissioner
County Member (Fourth Supervisorial District)

Rick Denison, Alternate Commissioner
City Member (Town of Yucca Valley)

Jim Harvey, Alternate Commissioner
Public Member

Kevin Kenley, Alternate Commissioner
Special District Member (Cucamonga Valley Water District)

Dawn Rowe, Alternate Commissioner
County Member (Third Supervisorial District)

The Commission Staff

Samuel Martinez, Executive Officer


Michael Tuerpe, Senior Analyst

Angela Schell, Clerk to the Commission/Office Manager

Paula de Sousa, Legal Counsel (Best Best & Krieger)

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DATE: JANUARY 11, 2023 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #11: EXECUTIVE OFFICER'S REPORT

REMINDER:

The Commission will be dark in February. Please note that the next Commission meeting will be on March 15, 2023.

2023 LAFCO CALENDAR:

Enclosed is the Commission's proposed schedule for the calendar year, which includes the Commission's meeting dates for the year, holidays, as well as the Fridays that the LAFCO Office is closed. Any future LAFCO Meeting date may change upon further notice.

PROPOSAL UPDATES:

- LAFCO 3256 (Rancho Cucamonga Reorganization) - LAFCO staff issued the Certificate of Completion for LAFCO 3256 on December 22, 2022.
- LAFCO 3254 (Running Springs Water District Annexation and CSA 79 Dissolution) – LAFCO staff will be conducting the Protest Hearing for LAFCO 3254 on January 23, 2023.

SOUTHERN REGION LAFCOs:

The Southern Region LAFCOs Annual Summit will be held virtually on January 24, 2023 at 10:00 am. Special guest will be the CALAFCO Executive Director, René LaRoche.

AWARDS:

San Bernardino LAFCO recently received the “President’s Special Acknowledgement Award’ from the Special District Risk Management Authority (SDRMA) to acknowledge the Commission and its staff towards proactive risk management and loss prevention training. The award is to recognize members with no paid claims during the prior five consecutive program years in SDRMA’s Workers’ Compensation Program. This excellent safety record and the lack of claims reduces the Commission’s annual contribution amount for both Workers’ Comp and Property/Liability.

Enclosed is a copy of the award certificate.

OTHER PUBLICATIONS:

2023 Guide to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000

The 2023 CKH Guide Update is now available, and can be accessed from the link below:

https://www.sbcounty.gov/uploads/LAFCO/Publications/CKH_2023.pdf

2023 Brown Act

BB&K has provided LAFCO a copy of the 2023 Brown Act Booklet, which can be accessed from the link below:

www.sbcounty.gov/uploads/LAFCO/Publications/2023_BrownAct.pdf

The booklet provides the entire text of the Brown Act, including the new language added by AB 2449, AB 2647, and SB 1100, which are shown as highlighted text.

Enclosure

2023 LAFCO Calendar
SDRMA President’s Special Acknowledgement Award

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LAFCO Office Calendar – 2023

JANUARY 2023

2 *New Year's Holiday (Office Closed)*
16 *Martin Luther King Jr. Holiday (Office Closed)*
18 LAFCO Meeting
20 *Office Closed*

FEBRUARY 2023

3 *Office Closed*
15 **NO LAFCO MEETING**
17 *Office Closed*
20 *President's Day Holiday (Office Closed)*

MARCH 2023

3 *Office Closed*
15 LAFCO Meeting
17 *Office Closed*
31 *Office Closed*

APRIL 2023

14 *Office Closed*
19 LAFCO Meeting
28 *Office Closed*

MAY 2023

12 *Office Closed*
17 LAFCO Meeting
26 *Office Closed*
29 *Memorial Day Holiday (Office Closed)*

JUNE 2023

9 *Office Closed*
19 *Juneteenth Holiday (Office Closed)*
21 LAFCO Meeting
23 *Office Closed*

JULY 2023

4 *Independence Day Holiday (Office Closed)*
7 *Office Closed*
19 LAFCO Meeting
21 *Office Closed*

AUGUST 2023

4 *Office Closed*
16 LAFCO Meeting
18 *Office Closed*

SEPTEMBER 2023

1 *Office Closed*
4 *Labor Day Holiday (Office Closed)*
15 *Office Closed*
20 LAFCO Meeting
29 *Office Closed*

OCTOBER 2023

9 *Columbus Day Holiday (Office Closed)*
13 *Office Closed*
18 LAFCO Meeting
27 *Office Closed*

NOVEMBER 2023

10 *Veteran's Day Holiday (Office Closed)*
15 LAFCO Meeting
23- *Thanksgiving Holiday (Office Closed)*
24

DECEMBER 2023

8 *Office Closed*
20 **NO LAFCO MEETING**
22 *Office Closed*
25 *Office Closed*
thru *(25th Christmas observance & New Year's Day*
Jan *on January 1st)*
2



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

President's Special Acknowledgement Award

The President of the Special District Risk Management Authority

Hereby gives special recognition to

Local Agency Formation Commission for San Bernardino County

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Workers' Compensation Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period. Congratulations on your excellent claims record!

Mike Scheafer, SDRMA Board President

October 18, 2022

Date