

**SUMMARY OF ACTIONS TAKEN BY THE  
LOCAL AGENCY FORMATION COMMISSION  
FOR SANBERNARDINO COUNTY**

**REGULAR MEETING OF APRIL 18, 2018**

**9:08 A.M. – CALL TO ORDER – FLAG SALUTE**

**CONSENT ITEMS:**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter.

1. Approval of Minutes for Regular Meeting of March 21, 2018
2. Approval of Executive Officer's Expense Report
3. Ratify Payments as Reconciled and Note Cash for Month of February 2018

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY.**

4. Consent Items Deferred for Discussion

**NO ITEMS DEFERRED FOR DISCUSSION**

**PUBLIC HEARING ITEMS**

5. Third Quarter Review for FY 2017-18:
  - a. Receive Third Quarter Financial Report
  - b. Approve Related Actions Required to Transfer Appropriation Authority to Balance budget

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**

6. Preliminary Budget Review for Fiscal Year 2018-19:
  - a. Proposed Changes to Schedule of Fees, Deposits, and Charges for Fiscal Year 2018-19

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED WITH  
ADDITION OF DIRECTION TO RETURN WITH ADDITIONAL  
INFORMATION ON REQUIREMENT FOR ANNUAL INCREASES**

- b. Proposed Budget for Fiscal Year 2018-19:
  - i. Review and Approve Contract with Best Best & Krieger for Legal Counsel Services  
**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**
  - ii. Review and Consideration of Amendments to Policy and Procedure Manual Section III – Human Resources to Reflect Changes in County Approved Exempt Compensation Plan for Salaries, Benefits and Leave Provisions  
**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY WITH ADDITIONAL DIRECTION TO RETURN IN FALL OF 2018 TO DISCUSS COST-OF-LIVING INCREASE PRIOR TO BUDGET REVIEW FOR FY 2019-20**
  - iii. Proposed Budget for FY 2018-19 and Apportionment Calculation  
**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**

- 7. Review and Consideration of Update to Policy and Procedure Manual Section IV – Application Processing, Chapter 5, Out of Agency Fire Protection Contracts and Related Application Form

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**

- 8. Status Report on Continued Monitoring of Conditions Imposed by LAFCO Resolution 3190 – LAFCO 3157 Sphere of Influence Establishment for County Service Area 120 **(CONTINUED TO THE JUNE 20, 2018 HEARING)**

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**

- 9. Discussion of Deferral of Mandatory Service Review for Wrightwood Community Services District for one year and Initiation of Coterminous Sphere of Influence Establishment for Wrightwood Community Services District within San Bernardino County

**ACTION TAKEN – STAFF RECOMMENDATION APPROVED IN ITS ENTIRETY**

**INFORMATION ITEMS:**

- 10. Legislative Oral Report

**ORAL REPORT PROVIDED**

11. Executive Officer's Report
- New Proposals Received
  - Update on Proposals Filed with LAFCO
  - Update on Executive Officer Recruitment

**UPDATE ON NEW PROPOSALS, THE UPCOMING INTERVIEWS FOR THE EXECUTIVE OFFICER RECRUITMENT, AND FINAL BUDGET PREPARATION**

12. Commissioner Comments

**NO COMMENTS PROVIDED**

13. Comments from the Public

**NO COMMENTS PROVIDED**

**THE COMMISSION HEARING ADJOURNS AT 11:16 A.M.**

ATTEST:

LA TRICI JONES  
Clerk to the Commission