

# **AGENDA**

## **LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY**

**SAN BERNARDINO CITY COUNCIL CHAMBERS  
300 NORTH D STREET, FIRST FLOOR, SAN BERNARDINO**

### **REGULAR MEETING OF JULY 20, 2016**

#### **9:00 A.M. – CALL TO ORDER – FLAG SALUTE**

1. Public Comments on Closed Session

#### **CONVENE CLOSED SESSION – Conference Room adjacent to Council Chamber:**

Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation (Government Code Section 54956.9(d)(2)) – One case: City of San Bernardino v. East Valley Water District et al. (CIVDS1608620).

**ANNOUNCEMENT:** Anyone present at the hearing who is involved with any of the changes of organization to be considered and who has made a contribution of more than \$250 in the past twelve (12) months to any member of the Commission will be asked to state for the record the Commission member to whom the contribution has been made and the matter of consideration with which they are involved.

#### **CONSENT ITEMS:**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter

2. Approval of Minutes for Regular Meeting of June 15, 2016
3. Approval of Executive Officer's Expense Report
4. Ratify Payments as Reconciled for Month of June 2016 and Note Cash Receipts
5. Unaudited Year-End Financial Report for Fiscal Year 2015-16
6. Approval of Fiscal Year 2007-08 Financial Records Destruction Pursuant to Commission Policy
7. Review and Approval of Contract with Davis Farr, LLP for Financial Audit Services for the Period Fiscal Year 2015-16 through Fiscal Year 2018-19

#### **PUBLIC HEARING ITEMS:**

8. Consent Items Deferred for Discussion
9. Consideration of: (1) CEQA Statutory Exemption for LAFCO 3202 and (2) LAFCO 3202 – Reorganization to include Formation of the Wrightwood Community Services District and

Dissolution of County Service Area 56 (Wrightwood community within San Bernardino and Los Angeles Counties)

**DISCUSSION ITEMS:**

10. Review and Consideration of Contract No. 16-1001429 Between San Bernardino County Transportation Commission and LAFCO for Lease of Harvey House premises and \$130,000 Loan for Interior Improvements located at 1170 West 3<sup>rd</sup> Street, Unit 150, San Bernardino
11. Review and Adoption of Amendments to LAFCO Policy and Procedure Manual including, but not limited to, Section III -- Human Resources Policies and Procedures, Chapter 2: Employment, Amending Policy 2 (B) -- Establishment of Compensation Range for Executive Officer and Adding Policy 2 (F) Executive Officer Incentive Payment
12. **CLOSED SESSION** – Conference Room adjacent to Council Chamber—  
Personnel (Government Code Section 54957) – Employee Evaluation – Executive Officer
13. Review and Adoption of Contract Amendment #6 with the Executive Officer

**INFORMATION ITEMS:**

14. Legislative Update Report
15. Executive Officer's Report
16. Commissioner Comments  
(This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.)
17. Comments from the Public  
(By Commission policy, the public comment period is limited to five minutes per person for comments related to other items under the jurisdiction of LAFCO not on the agenda.)

The Commission may adjourn for lunch from 12:00 to 1:30 p.m. The Commission may take action on any item listed in this Agenda whether or not it is listed For Action. In its deliberations, the Commission may make appropriate changes incidental to the above-listed proposals.

Materials related to an item on this Agenda submitted to the Commission or prepared after distribution of the agenda packet will be available for public inspection in the LAFCO office at 215 N. D St., Suite 204, San Bernardino, during normal business hours, on the LAFCO website at [www.sbclafo.org](http://www.sbclafo.org), and at the hearing.

Current law and Commission policy require the publishing of staff reports prior to the public hearing. These reports contain technical findings, comments, and recommendations of staff. The staff recommendation may be accepted or rejected by the Commission after its own analysis and consideration of public testimony.

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE ABOVE PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE LOCAL AGENCY FORMATION COMMISSION AT, OR PRIOR TO, THE PUBLIC HEARING.

The Political Reform Act requires the disclosure of expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1). Questions regarding this should be directed to the Fair Political Practices Commission at [www.fppc.ca.gov](http://www.fppc.ca.gov) or at 1-866-ASK-FPPC (1-866-275-3772).

A person with a disability may contact the LAFCO office at (909) 388-0480 at least 72-hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.