

**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING

9:00 A.M.

January 21, 2026

PRESENT:

COMMISSIONERS:

Regular Member

Joe Baca Jr.
Jim Bagley, Vice Chair
Kimberly Cox
Steven Farrell, Chair
Curt Hagman
Aquanetta Warren

Alternate Member

Rick Denison
Jim Harvey
Kevin Kenley

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Assistant Executive Officer
Gavin Centeno, Project Manager/Clerk to the Commission
Arturo Pastor, Analyst
Tom Dodson, Environmental Consultant

ABSENT:

COMMISSIONERS:

Regular Member

Phill Dupper

Alternate Member

Jesse Armendarez

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION –
9:05 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

ANNOUNCEMENT OF CONTRIBUTIONS

1. PUBLIC COMMENTS ON CLOSED SESSION

There are none.

2. CONVENE CLOSED SESSION

The Commission moved into closed session at 9:08 a.m.

- Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Title: Executive Officer

- Conference with Labor Negotiators Pursuant to Government Code Section 54957.6 Designated Representatives: Steven Farrell, Chair

Paula de Sousa, Legal Counsel
Unrepresented Employee: Executive Officer

3. RECONVENE PUBLIC SESSION

The Commission reconvened in open session at 10:04 a.m.

Legal Counsel Paula de Sousa states there are no reportable action taken in closed session and announced that the Commission confirmed its' designated labor representatives as Chair Farrell and Legal Counsel de Sousa.

4. Comments from the Public

There are none.

CONSENT ITEMS:

5. Approval of Minutes for Regular Meeting of November 19, 2025

6. Approval of Executive Officer's Expense Report

Recommendation: Approve the Executive Officer's Expense Report for Procurement Card Purchases from October 22, 2025, to November 23, 2025 and November 24, 2025 to December 22, 2025.

7. Ratify Payments as Reconciled and Note Cash Receipts for the Months of October and November 2025 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the months of October and November 2025 and note revenue receipts for the same period.

8. LAFCO SC#552 - CITY OF REDLANDS OSC 24-03 FOR WATER SERVICE (APN 0299-122-07)

Recommendation: Staff recommends that the Commission approve LAFCO SC#552 by taking the following actions:

1. Certify that LAFCO SC#552 is exempt from environmental review and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.
2. Approve LAFCO SC#552 authorizing the City of Redlands to extend water service outside its boundaries to Assessor Parcel Number 0299-122-07.
3. Adopt LAFCO Resolution No. 3430 setting forth the Commission's determinations and approval of the agreement for service outside the City of Redlands' boundaries.

9. Item 9 Pulled from Consent Items for Discussion

Commissioner Baca Jr. moves the approval of the rest of the Consent Items. Second by Commissioner Hagman. The motion passes with the following roll call vote:

*Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, Hagman, and Warren.
Noes: None.
Abstain: None.
Absent: Dupper (Denison voting in his stead).*

10. Consent Items Deferred for Discussion

LAFCO SC#553 – City of Redlands OSC 25-01 for Water Service (Assessor Parcel Number 0298-145-30)

Recommendation: Staff recommends that the Commission approve LAFCO SC#553 by taking the following actions:

1. Certify that LAFCO SC#553 is exempt from environmental review and direct the Executive Officer to file a Notice of Exemption within five (5) days of this action.
2. Approve LAFCO SC#553 authorizing the City of Redlands to extend water service outside its boundaries to Assessor Parcel Number 0298-145-30.
3. Adopt LAFCO Resolution No. 3431 setting forth the Commission's determinations and approval of the agreement for service outside the City of Redlands' boundaries.

Public comment: Angela De La Rosa, Chair, Mentone Chamber of Commerce

Commissioner Hagman moves to approve staff recommendations. Second by Commissioner Baca Jr. The motion passes with the following roll call vote:

*Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, Hagman, and Warren.
Noes: None.
Abstain: None.
Absent: Dupper (Denison voting in his stead).*

DISCUSSION ITEMS:

11. First Review and Approve: 1) Website Hosting Subscription Service with Streamline, and 2) Accessible Document Service Proposal with Streamline

Recommendation: Staff recommends that the Commission:

1. Approve the Website Hosting Subscription Service Agreement with Streamline (OBA of Digital Deployment, Inc.);
2. Approve the Accessible Document Service Proposal (Access accessibility solution) with Streamline Software Incorporated; and,
3. Authorize the Executive Officer to sign both service agreements with Streamline and initiate the migration of the LAFCO website.

Commissioner Bagley moves to approve staff recommendations. Second by Commissioner Warren. The motion passes with the following roll call vote:

Ayes: Baca Jr., Bagley, Cox, Denison, Farrell, Hagman, and Warren.
Noes: None.
Abstain: None.
Absent: Dupper (Denison voting in his stead).

12. Mid-Year Financial Review for Fiscal Year 2025/26

Recommendation: Staff recommends that the Commission note receipt of this report and file:

Chair Farrell states the item is to receive and file.

INFORMATION ITEMS:

13. Legislative Update Report

Executive Officer Samuel Martinez states that there is no legislative update and will have one at the next meeting.

14. Executive Officer's Report

Executive Officer Samuel Martinez provides a summary of the staff report.

15. Commissioner Comments

There are none.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 10:30 A.M.

ATTEST:



GAVIN CENTENO
Project Manager/Clerk to the Commission



LOCAL AGENCY FORMATION COMMISSION


STEVEN FARRELL, Chair