

**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING

9:00 A.M.

March 19, 2025

PRESENT:

COMMISSIONERS:

Regular Member

Joe Baca Jr.
Jim Bagley
Kimberly Cox
Acquanetta Warren, Chair

Alternate Member

Rick Denison
Jim Harvey
Kevin Kenley

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Assistant Executive Officer
Arturo Pastor, Analyst
Angela Schell, Commission Clerk
Gavin Centeno, Project Manager/Clerk to the Commission

ABSENT:

COMMISSIONERS:

Regular Member

Philipp Dupper
Steven Farrell, Vice Chair
Curt Hagman

Alternate Member

Jesse Armendarez

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION –
9:12 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

ANNOUNCEMENT OF CONTRIBUTIONS

1. Comments from the Public

There are none.

CONSENT ITEMS:

2. Approval of Minutes for Regular Meeting of January 15, 2025

3. Approval of Executive Officer's Expense Report

Recommendation: Approve the Executive Officer's Expense for Procurement Card Purchases from December 24, 2024 to January 22, 2025, and January 23, 2025 to February 24, 2025.

4. Ratify Payments as Reconciled for the Months of December 2024 and January 2025 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the months of December 2024 and January 2025 and note revenue receipts for the same period.

5. Approve One-Year Extension of Contract with Davis Farr, LLP for Financial Audit Services for Fiscal Year 2024-25

Recommendation: Authorize the Executive Officer to exercise the one-year extension with Davis Farr, LLP to prepare the audit for Fiscal Year 2024-25.

6. Consent Items Deferred for Discussion (None)

Commissioner Baca moves the approval of the Consent Items. Second by Commissioner Cox. The motion passes with the following roll call vote:

Ayes: Baca, Bagley, Cox, Denison, Kenley, and Warren.

Noes: None.

Abstain: None.

Absent: Farrell (Kenley voting in his stead), and Dupper (Denison voting in his stead).

DISCUSSION ITEMS:

7. LAFCO SC#536 - Request for Exemption from Provisions of Government Code Section 56133 for Memorandum of Understanding Between San Bernardino County and the City of Colton for Water Service

Recommendation: Determine that LAFCO SC#536 complies with the exemption provisions outlined within Government Code Section 56133 (e) and, therefore, does not require Commission approval to proceed.

Commissioner Baca moves to approve staff recommendation. Second by Commissioner Cox. The motion passes with the following roll call vote:

Ayes: Baca, Bagley, Cox, Denison, Kenley, and Warren.

Noes: None.

Abstain: None.

Absent: Farrell (Kenley voting in his stead), and Dupper (Denison voting in his stead).

8. Update of the Barstow Cemetery District

Recommendation: Receive and file the update of the Barstow Cemetery District.

Chair Warren states the item is to receive and file.

9. Review and Consideration of Amendments to LAFCO Policy and Procedure Manual Section I (Mission Statement and Commission Operations) and Section II (Internal Operations, Accounting, and Financial)

Recommendation: Staff recommends that the Commission take the following actions:

1. Provide staff with any additional changes, corrections, or amendments to the Policy and Procedure Manual as presented.
2. Adopt the amendments to the Policy and Procedure Manual.
3. Adopt Resolution No. 3413 approving the amendments to the Policy and Procedure Manual and direct the Executive Officer to make the document available on the Commission's website.

Commissioner Baca moves to approve staff recommendation. Second by Commissioner Denison. The motion passes with the following roll call vote:

Ayes: Baca, Bagley, Cox, Denison, Kenley, and Warren.

Noes: None.

Abstain: None.

Absent: Farrell (Kenley voting in his stead), and Dupper (Denison voting in his stead).

INFORMATION ITEMS:

10. Update on CALAFCO

Recommendation: Staff recommends that the Commission receive and file the report.

Chair Warren states the item is to receive and file.

11. Legislative Update Report

Executive Officer Samuel Martinez provides a summary of the staff report including the following proposed legislative bills: AB 259, SB 598, SB 634, SB 707, and SB 740 as well as Assembly Concurrent Resolution (ACR) 36.

Chair Warren states the item is to receive and file.

12. Executive Officer's Report

Executive Officer Samuel Martinez provides a summary of the staff report and reminds Commissioners that Form 700s are due by April 1st.

13. Commissioner Comments

There are none.

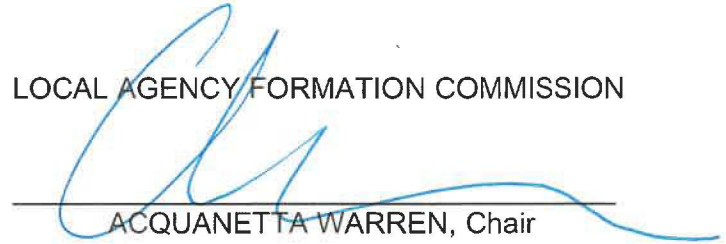
THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 9:44 A.M.

ATTEST:



GAVIN CENTENO
Project Manager/Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION



ACQUANETTA WARREN, Chair