

**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING

9:00 A.M.

January 15, 2025

PRESENT:

COMMISSIONERS:

Regular Member

Joe Baca Jr.
Jim Bagley
Kimberly Cox
Philipp Dupper
Curt Hagman
Acquanetta Warren, Chair

Alternate Member

Rick Denison
Jim Harvey
Kevin Kenley

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Assistant Executive Officer
Arturo Pastor, Analyst
Angela Schell, Commission Clerk
Gavin Centeno, Project Manager/Clerk to the Commission

ABSENT:

COMMISSIONERS:

Regular Member

Steven Farrell, Vice Chair

Alternate Member

Jesse Armendarez

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION –
9:06 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

ANNOUNCEMENT OF CONTRIBUTIONS

1. Comments from the Public

There are none.

CONSENT ITEMS:

2. Approval of Minutes for Special Meeting of November 20, 2024

3. Approval of Executive Officer's Expense Report

Recommendation: Approve the Executive Officer's Expense for Procurement Card Purchases from October 23, 2024 to November 22, 2024, and November 23, 2024 to December 23, 2024.

4. Ratify Payments as Reconciled for the Months of October and November 2024 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the months of October and November 2024 and note revenue receipts for the same period.

5. Consent Items Deferred for Discussion (None)

Commissioner Dupper moves the approval of the Consent Items. Second by Commissioner Hagman. The motion passes with the following roll call vote:

Ayes: Baca, Bagley, Cox, Dupper, Hagman, Kenley, and Warren.

Noes: None.

Abstain: None.

Absent: Farrell (Kenley voting in his stead).

DISCUSSION ITEMS:

6. Review and Accept Audit Report for Fiscal Year Ended June 30, 2024

Recommendation: Staff recommends that the Commission receive and file the materials submitted by Davis Farr LLP related to the Commission's audit for Fiscal Year 2023/24.

Presenter: Jonathan Foster, Davis Farr LLP

Chair Warren states the item is to receive and file.

7. Mid-Year Financial Review for FY 2024/25

Recommendation: Staff recommends the Commission:

1. Note receipt of this report and file.
2. Amend the Budget to account for the office move as follows:
 - a. Increase Expenditures by \$51,000 as follows:
 - i. Increase Account 2043 (Telecommunications) by \$15,000 from \$0 to \$15,000.
 - ii. Increase Account 2245 (Other Professional Services) by \$36,000 from \$82,981 to \$118,981.
 - b. Increase Revenue Account 9910 (Prior Year) by \$51,000 from \$0 to \$51,000 (carryover earmarked for the move).

Commissioner Cox moves to approve staff recommendation. Second by Commissioner Hagman. The motion passes with the following roll call vote:

*Ayes: Baca, Bagley, Cox, Dupper, Hagman, Kenley, and Warren.
Noes: None.
Abstain: None.
Absent: Farrell (Kenley voting in his stead).*

8. Consider Revision to Service Review Schedule

Recommendation: Staff recommends that the Commission revise the service review schedule by choosing Proposed Schedule B and directing staff to commence the countywide park and recreation service review immediately.

Commissioner Hagman moves to approve staff recommendation. Second by Commissioner Cox. The motion passes with the following roll call vote:

*Ayes: Baca, Bagley, Cox, Dupper, Hagman, Kenley, and Warren.
Noes: None.
Abstain: None.
Absent: Farrell (Kenley voting in his stead).*

9. Update on Daggett Community Services District Water System

Recommendation: Staff recommends the Commission:

1. Receive and file this report.
2. Provide staff with direction, if any.

Chair Warren states the item is to receive and file.

INFORMATION ITEMS:

10. Legislative Oral Report

Executive Officer Samuel Martinez states there is no legislative report.

11. Executive Officer's Oral Report

Executive Officer Samuel Martinez provides updates of completed proposal and the upcoming protest hearing to be held at the end of the month. He welcomes new employee Gavin Centeno, as the new project manager/clerk to the Commission. He further states, that there will be no February hearing and that there will now be an April hearing.

12. Commissioner Comments

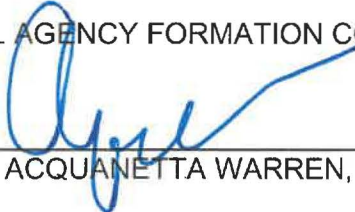
Commissioner Bagley provided a general comment regarding events transpiring at CALAFCO and thanked Chair Warren and Commissioner Cox for their participation on the CALAFCO board.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 9:42 A.M.

ATTEST:



ANGELA SCHELL, Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION


ACQUANNETTA WARREN, Chair