

**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING

9:00 A.M.

April 16, 2025

PRESENT:

COMMISSIONERS:

Regular Member

Joe Baca Jr.
Jim Bagley
Kimberly Cox
Steven Farrell, Vice Chair
Acquanetta Warren, Chair

Alternate Member

Jesse Armendarez
Rick Denison
Jim Harvey
Kevin Kenley

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa, Legal Counsel
Michael Tuerpe, Assistant Executive Officer
Arturo Pastor, Analyst
Angela Schell, Commission Clerk
Gavin Centeno, Project Manager/Clerk to the Commission

ABSENT:

COMMISSIONERS:

Regular Member

Phill Dupper
Curt Hagman

Alternate Member

None

**CONVENE REGULAR MEETING OF THE LOCAL AGENCY FORMATION COMMISSION –
9:02 A.M. – CALL TO ORDER – FLAG SALUTE AND ROLL CALL**

ANNOUNCEMENT OF CONTRIBUTIONS

Commissioners Cox and Kenley arrive at the dais at 9:03 a.m.

1. Comments from the Public

There are none.

CONSENT ITEMS:

2. Approval of Minutes for Regular Meeting of March 19, 2025

3. Approval of Executive Officer's Expense Report

Recommendation: Approve the Executive Officer's Expense for Procurement Card Purchases from February 24, 2025 to March 24, 2025.

4. Ratify Payments as Reconciled for the Month of February 2025 and Note Revenue Receipts

Recommendation: Ratify payments as reconciled for the month of February 2025 and note revenue receipts for the same period.

5. Consent Items Deferred for Discussion (None)

Commissioner Baca moves the approval of the Consent Items. Second by Commissioner Denison. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead), and Hagman (Armendarez voting in his stead).

PUBLIC HEARING ITEMS:

6. LAFCO 3271 - Annexation to the Barstow Fire Protection District (Wastewater Treatment Facility Area)

Recommendation: Staff recommends that the Commission approve LAFCO 3271 by taking the following actions:

1. For environmental review, certify that LAFCO 3271 is exempt from the provisions of the California Environmental Quality Act and direct the Executive Officer to file the Notice of Exemption within five (5) days;
2. Approve LAFCO 3271, with the standard LAFCO terms and conditions that include the "hold harmless" clause for potential litigation costs; and,
3. Adopt LAFCO Resolution No. 3415, setting forth the Commission's determinations and conditions of approval concerning this annexation proposal.

Commissioner Cox moves to approve staff recommendations. Second by Commissioner Baca. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead); and Hagman (Armendarez voting in his stead).

7. Third Quarter Financial Review for FY 2024/25

Recommendation: Staff recommends that the Commission take the following actions:

1. Note receipt of this report and file.
2. Direct the Executive Officer to issue payment to SBCERA for \$54,968 as a credit towards paying down LAFCO's share of the Unfunded Actuarial Liability.

Commissioner Cox moves to approve staff recommendations. Second by Commissioner Baca. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead), and Hagman (Armendarez voting in his stead).

8. Preliminary Budget Review for Fiscal Year 2025/26:

8a. Proposed Schedule of Fees, Deposits, and Charges for FY 2025/26

Recommendation: Staff recommends that the Commission take the following actions related to the Proposed Schedule of Fees, Deposits and Charges for Fiscal Year 2025/26:

1. Review the proposed amendments and provide staff with direction on changes, corrections, or modifications to be included.
2. Direct staff to forward the Proposed Schedule of Fees, Deposits, and Charges for FY 2025/26 to the County, all Cities/Towns, and all Independent Special Districts for their review and comments pursuant to Government Code Section 56383.
3. Schedule the final review and adoption of the Schedule of Fees, Deposits, and Charges for the May 21, 2025, hearing.

Commissioner Baca moves to approve staff recommendations. Second by Commissioner Denison. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead), and Hagman (Armendarez voting in his stead).

8b. Proposed Budget and Work Plan for FY 2025/26

Recommendation: Staff recommends that the Commission take the following actions:

1. Adopt the Proposed Budget and Work Plan for FY 2025/26 as presented by staff.

2. Direct staff to forward the adopted Proposed Budget, as may be modified at this hearing, to all the independent special districts, cities/towns, and the County for their comment pursuant to Government Code Section 56381.
3. Schedule a public hearing for May 21, 2025 for formal:
 - a. Approval of the amendments to the Policy and Procedure Manual for Salaries and Benefits;
 - b. Authorization for the Executive Officer to sign Amendment #2 to the contract with Rebecca Lowery for staff support; and,
 - c. Adoption of the Final Budget for FY 2025/26.

Commissioner Baca moves to approve staff recommendations. Second by Commissioner Denison. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead), and Hagman (Armendarez voting in his stead).

DISCUSSION ITEMS:

9. Review and Approve the Memorandum of Understanding by and between Los Angeles, Orange, San Bernardino, and San Diego Local Agency Formation Commissions

Recommendation: Staff recommends that the Commission take the following actions:

1. Approve the Memorandum of Understanding by and between Los Angeles, Orange, San Bernardino, and San Diego Local Agency Formation Commissions; and,
2. Authorize the Executive Officer to sign the Memorandum of Understanding.

Commissioner Baca moves to approve staff recommendations. Second by Commissioner Cox. The motion passes with the following roll call vote:

Ayes: Armendarez, Baca, Bagley, Cox, Denison, Farrell, and Warren.

Noes: None.

Abstain: None.

Absent: Dupper (Denison voting in his stead), and Hagman (Armendarez voting in his stead).

INFORMATION ITEMS:

10. Legislative Update Report

Executive Officer Samuel Martinez provides an update to the previous month's Legislative Update staff report, including an update on the following proposed legislative bills: AB 259, SB 489, SB 598, SB 634, SB 707, SB 777, and SB 740.

Chair Warren states the item is to receive and file.

11. Executive Officer's Report

Executive Officer Samuel Martinez provides a summary of the staff report.

12. Commissioner Comments

There are none.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNS AT 10:02 A.M.

ATTEST:



GAVIN CENTENO
Project Manager/Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION



ACQUANETTA WARREN, Chair